



**MINUTES
September 28, 2024**

Present: Ken Glazebrook, Vice President
Edward Tse, Director
Meagan Parisian, Director
Greta Gerstner, Director
Stephanie Bugbee, Director
Brandi Rai, Past President

Regrets/Leave: Chelsea Ezeagwuna, Director (Leave)

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

Vice President Glazebrook called the meeting to order at 4:04 p.m. on Saturday, September 28, 2024, and welcomed everyone. He provided a Land Acknowledgement and went over the purpose of the Special Board Meeting.

2. BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER

The ASCA Board Meeting Protocols, the ASCA Team Agreement and the ASCA Culture Container were available in the Director's Vault for information and review.

3. REVIEW OF THE AGENDA

MOTION: *Directors Bugbee/Tse*

That the ASCA Board of Directors adopts the Agenda as presented.

ADOPTED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. External Committee

No Report.

B. Fund Development Committee

No Report.

C. Internal Committee

No Report.

D. Education Issues and E-Scan

No Report.

E. Financial Reports

No Reports.

F. Board Progress: Vision Path Destinations and Growth Goals Progress

No Report.

G. Executive Director Report

No Report.

H. Board Management

i. Mentorship/PODs

No Report.

ii. In Camera

MOTION: *Directors Parisian/Bugbee*

That the ASCA Board of Directors moves in camera.

ADOPTED UNANIMOUSLY



MOTION: *Directors Gerstner/Tse*
That the ASCA Board of Directors moves out of camera.

ADOPTED UNANIMOUSLY

a. Resignation of Directors

MOTION (from in Camera): *Directors Gerstner/Tse*
That the ASCA Board of Directors accepts the resignations of Richard Haggarty and Kerry Bodell from the ASCA Board of Directors effective immediately.

ADOPTED UNANIMOUSLY

MOTION (from in Camera): *Directors Tse/Parisian*
That the ASCA Board of Directors appoints Kenneth Glazebrook as President of the ASCA Board of Directors for the remainder of the 2-Year Term (April 2026).

ADOPTED UNANIMOUSLY

MOTION (from in Camera): *Directors Gerstner/Parisian*
That the ASCA Board of Directors removes Kerry Bodell from signing authority on all ASCA accounts.

ADOPTED UNANIMOUSLY

b. Next Steps

i. Committees

Board Members agreed that their Committees would review their Terms of Reference to determine if anticipated goals and tasks are still achievable or need revision.

ii. Virtual Engagement Event

President Glazebrook provided an update on the progress of organizing the November 23rd Engagement Event.

iii. Connection Meetings

President Glazebrook spoke to the Board about the value of the monthly Connections Meetings with the Board and asked for support to continue them. The Board agreed.

iv. External Representation/Committees

President Glazebrook mentioned there will be some shifting of representation on externals committees and with partners, and that he'd be reaching out to Directors to determine capacity/desire to serve on these.

4.2 Representation (Provincial Level Participation)

A. Director's Reports

No Report.

B. School Council Engagement Task Force: Results

No Report.

C. Stakeholder Engagement

No Report.

D. Advocacy in Action Summary

No Report.



4.3 Unfinished Business

The Board completed all business items within their allotted periods of time.

5. Information Items:

5.1. Future Weekend Board Meeting Dates:

- A. **November 23-24, 2024, 8:00 a.m.**
- B. **January 18-19, 2025, 8:00 a.m.**
- C. **March 22-23, 2025, 8:00 a.m.**

5.2. Future Weekday Evening Board Meeting Dates: None

5.3. Future Pre-AGM Board Meeting: April 2025

5.4. Future General Meetings of ASCA: 2024 Annual General Meeting (AGM) April 27th, 2025

5.5. Future Post-AGM Board Meeting: April 2025

6. Meeting Evaluations (electronic): The Board was reminded to complete the online Board Meeting Evaluation prior to 12:00 noon, Wednesday, October 2nd, 2024 @ 12:00 noon.

7. ADJOURNMENT: The meeting was adjourned at 5:18 p.m. on Saturday, September 28, 2024.

President
Ken Glazebrook

Executive Director
Wendy Keiver

The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is: Relevant; Sustainable; Autonomous; and Innovative.