



**MINUTES
August 28, 2024**

Present: Kerry Bodell, President
Greta Gerstner, Director
Edward Tse, Director
Meagan Parisian, Director
Brandi Rai, Past President
Ken Glazebrook, Vice President
Richard Haggarty, Director
Stephanie Bugbee, Director

Regrets/Leave: Chelsea Ezeagwuna, Director (Leave)
Ismeria Bruce, Director (Leave)

Staff: Wendy Keiver, Executive Director

Guest(s): Stephen Webber, Auditor, Metrix LLP (7:00 p.m.)

1. CALL TO ORDER AND WELCOME

President Bodell called the meeting to order at 6:32 p.m. on Wednesday, August 28, 2024, and welcomed everyone. She provided a Land Acknowledgement and Directors then participated in a Team Building activity.

2. BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER

The ASCA Board Meeting Protocols, the ASCA Team Agreement and the ASCA Culture Container were supplied for information and review.

3. REVIEW OF THE CONSENT AGENDA

3.1 Previous Board Minutes & Action/Motion Tracking: June 22-23, 2024

That the ASCA Board of Directors adopts the June 22-23, 2024, Board Meeting Minutes as presented.

MOTION: *Directors Haggarty/Gerstner*

That the ASCA Board of Directors adopts the Consent Agenda as presented.

ADOPTED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. External Committee

MOTION: *President Bodell/Director Parisian*

That the ASCA Board of Directors adopts the External Committee report for information.

ADOPTED UNANIMOUSLY

B. Fund Development Committee

No Report

C. Internal Committee

MOTION: *Directors Gerstner/Haggarty*

That the ASCA Board of Directors adopts the Internal Committee report for information.

ADOPTED UNANIMOUSLY



MOTION: Directors Gerstner/Bugbee

That the ASCA Board of Directors adopts the GP-2 and GP-8 as presented and directs the Executive Director to make any technical edits in the Governance Policy and related Appendices.

ADOPTED UNANIMOUSLY

D. Education Issues and E-Scan

Meetings with Minister and/or Education Ministry Update:

President Bodell provided a summary of the meeting with the Minister in June, and any follow up information received related to the Advocacy issues raised.

Partnership with Dr. Emily Milne, MacEwan University:

President Bodell informed the Board that the next phase of the project has started, and that she and/or Past President Rai will be attending upcoming in-person meetings.

Roundtable: Items Identified by Directors:

The floor was opened to Directors to share any news they had received from their school communities and or parents across the province.

The efforts of educational support workers to draw public attention to their concerns was mentioned. There are also concerns about a shortage of funding for custodial staff, which is creating health-related concerns in schools and classrooms. Class sizes are also reported to still be large, in some cases larger than previous years, with students with complex learning needs. As transportation costs continue to rise, some families are reporting the impact of fees on their budgets is very concerning.

Directors also raised concerns about how some of the capital planning decisions have been, or are being, made.

E. Financial Reports

- i. Income Statement at July 31, 2024, Year End forecast and revised budget

MOTION: Directors Gerstner/Parisian

That the ASCA Board of Directors adopts the July 31, 2024 Income Statement with 2024-2025 Revised Budget and Year End Forecast for information.

ADOPTED UNANIMOUSLY

- ii. Balance Sheet at July 31, 2024

MOTION: Directors Tse/Bugbee

That the ASCA Board of Directors adopts the July 31, 2024 Balance Sheet for information as presented.

ADOPTED UNANIMOUSLY

- iii. Audit Findings and Audited Financial Statements

MOTION: Directors Haggarty/Gerstner

That the ASCA Board of Directors adopts the June 30, 2024, Audited Financial Statement for information and directs the Executive Director to post the document on the website as has been done in the past.

ADOPTED UNANIMOUSLY



F. Board Progress: Vision Path Destinations and Growth Goals Progress

No report. The Board has not utilized this tracking tool in recent months.

G. Executive Director Report

- i. Monthly Activities: ED, Staff

MOTION: *Directors Parisian/Bugbee*

That the ASCA Board of Directors adopts the Executive Director Activities Report for information.

ADOPTED UNANIMOUSLY

H. Board Management

- i. Mentorship/PODs

President Bodell will send links for the voluntary Connection Meetings as she schedules them.

- ii. In Camera

The Board did not move in Camera during this meeting.

- iii. Recording Board Meetings and Use of Saved Chat

President Bodell requested permission of the Board to record Board Meetings solely for her own purpose of capturing accurate notes from the discussions during the meeting. She further explained that she will have the recordings deleted permanently once she is done.

The Board agreed by consensus that this is an acceptable reason for, and use of, meeting recordings.

4.2 Representation (Provincial Level Participation)

A. Director's Reports

No report. Directors have not utilized this reporting tool in recent months.

B. School Council Engagement Task Force: Results

No Report.

C. Stakeholder Engagement

- i. External Committee Representation

MOTION: *Directors Bugbee/Gerstner*

That the ASCA Board of Directors approves the External Representative appointments as presented.

ADOPTED

D. Advocacy in Action Summary

A link was provided to the ongoing summary of opportunities the President, Vice President, and Executive have had to represent ASCA at various regional and provincial committees and events.

4.3 Unfinished Business



Information Items:

5.1. Future Weekend Board Meeting Dates:

- A. **September 21-22, 2024, 8:00 a.m.**
- B. **November 23-24, 2024, 8:00 a.m.**
- C. **January 18-19, 2025, 8:00 a.m.**
- D. **March 22-23, 2025, 8:00 a.m.**

5.2. Future Weekday Evening Board Meeting Dates: None

5.3. Future Pre-AGM Board Meeting: April 2025

5.4. Future General Meetings of ASCA: 2024 Annual General Meeting (AGM) April 27th, 2025

5.5. Future Post-AGM Board Meeting: April 2025

6. Meeting Evaluations (electronic): The Board was reminded to complete the online Board Meeting Evaluation prior to 12:00 noon, Wednesday, September 4th, 2024 @ 12:00 noon

7. ADJOURNMENT: The meeting was adjourned at 9:08 p.m. on Wednesday, August 28, 2024.

President
Kerry Bodell

Executive Director
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:
Relevant; Sustainable; Autonomous; and Innovative.*