



**MINUTES  
February 22, 2024**

**Present:** Brandi Rai, President  
Greta Gerstner, Director  
Richard Haggarty, Director  
Ken Glazebrook, Director (6:39 p.m.)  
Chelsea Ezeagwuna, Director (6:33 p.m., left at 7:05 p.m., returned at 7:17 p.m.)  
Shelley Odishaw, Vice President  
Krista Li, Director  
Edward Tse, Director (6:34 p.m.)  
Kerry Bodell, Director

**Regrets/Leave:**

**Staff:** Wendy Keiver, Executive Director

**1. CALL TO ORDER AND WELCOME**

President Rai called the meeting to order at 6:31 p.m. on Thursday, February 22, 2024, and welcomed everyone. She provided a Treaty and Territory Acknowledgement. Directors then participated in a team building activity.

**2. BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER**

The ASCA Board Meeting Protocols, the ASCA Team Agreement and the ASCA Culture Container were supplied for information and review.

**3. REVIEW OF THE AGENDA**

**MOTION:** *Directors Gerstner/Haggarty*

*That the ASCA Board of Directors adopts the Special Board Meeting Agenda as presented.*

**ADOPTED UNANIMOUSLY**

**4. BUSINESS: STEWARDSHIP AND REPRESENTATION**

**4.1 Stewardship (Association Oversight)**

- A. Advocacy Committee**  
No Report
- B. Fund Development Committee**  
No Report
- C. Governance Committee**  
No Report
- D. Internal Finance Committee**  
No Report
- E. Legacy Committee**  
No Report
- F. Member Engagement Committee**  
No Report
- G. Nominations Committee**  
No Report
- H. Recognition Awards Committee**  
No Report
- I. Education Issues and E-Scan**  
No Report



**J. Financial Report**

- i. Income Statement  
No Report
- ii. Balance Sheet  
No Report
- iii. Preliminary 2024-2025 Budget

**MOTION:** *Directors Glazebrook/Bodell*

*That the ASCA Board of Directors moves into camera to discuss details of the proposed preliminary 2024 - 2025 budget.*

*ADOPTED UNANIMOUSLY*

**MOTION:** *Directors Haggarty/Tse*

*That the ASCA Board of Directors moves out of camera.*

*ADOPTED UNANIMOUSLY*

**MOTION (from in Camera):** *Directors Tse/Haggarty*

*That the ASCA Board of Directors directs the Executive Director to prepare a 2024-2025 Budget Scenario for Board consideration in March 2024 that includes an option for an in-person conference.*

**K. Board Progress: Vision Path Destinations and Growth Goals Progress**

No Report

**L. Executive Director Report**

No Report

**M. Board Management**

- i. Mentorship/PODs  
No Report
- ii. In Camera  
The Board moved into camera to discuss Agenda Item 4.1.J.iii Preliminary 2024-2025 Budget.

**4.2 Representation (Provincial Level Participation)**

**A. Director's Reports**

No Report

**B. School Council Engagement Task Force: Results**

No Report

**C. Stakeholder Engagement**

No Report

**D. Advocacy in Action Summary**

No Report

**4.3 Unfinished Business**

The Board completed its business during the appropriate agenda items.



**5. Information Items:**

**5.1. Future Weekend Board Meeting Dates:  
March 16-17, 2024**

**5.2. Future Weekday Evening Board Meeting Dates:**

**5.3. Future Pre-AGM Board Meeting: April 26<sup>th</sup>, 2024 @ 8:00 a.m.**

**5.4. Future General Meetings of ASCA: 2024 Annual General Meeting (AGM) April 28<sup>th</sup>, 2024**

**5.5. Future Post-AGM Board Meeting: April 28<sup>th</sup>, 2024, 5:00 p.m.**

**6. Meeting Evaluations (electronic):** There was no meeting evaluation for this meeting.

**7. ADJOURNMENT:** The meeting was adjourned at 9:34 p.m. on Thursday, February 22, 2024.

*Brandi Rai*

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President  
Brandi Rai

*Wendy Keiver*

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Executive Director  
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:  
Relevant; Sustainable; Autonomous; and Innovative.*