



**MINUTES
February 16, 2023**

Present: Brandi Rai, President
Kerry Bodell, Director
Melissa Smith, Director
Shelley Odishaw, Vice President
Andi McDonald, Director
Greta Gerstner, Director

Regrets/Leave: Jacquie Vanderfluit, Director; Krista Li, Director

Guests: Janice Boiko, Lloyd Sadd Insurance, 7:00 p.m. – 7:40 p.m.

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Rai called the meeting to order at 6:33 p.m. on Thursday, February 16, 2023, and welcomed everyone. She provided a Treaty and Territory Acknowledgement. Directors then participated in a team-building activity.

2. BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER

The ASCA Board Meeting Protocols, the ASCA Team Agreement and the ASCA Culture Container were supplied for information and review.

3. REVIEW OF THE CONSENT AGENDA

3.1 Previous Board Minutes & Action/Motion Tracking: January 21-22, 2023

That the ASCA Board of Directors adopts the January 21-22, 2023, Board Meeting Minutes as presented.

The ASCA Board of Directors adopted the Consent Agenda by unanimous consent. (no motion)

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. Advocacy Committee

No Report

B. Fund Development Committee

No Report

C. Governance Committee

No Report

D. Internal Finance Committee

No Report

E. Legacy Committee

No Report



F. Member Engagement Committee

No Report

G. Nominations Committee

No Report

H. Recognition Awards Committee

No Report

I. Education Issues and E-Scan

Roundtable - Items identified by Directors:

Feedback from CoSC meeting included brief ASCA update and request to district for support in sending school council parents to ASCA Conference. Discussions about restricting schools/grade configuration to address low enrolment issues. Hearing that resources for the current curriculum aren't as robust as desired, and the subjects that are currently being piloted are needing some refinement. Heightened awareness of anti-racism groups online, attracting vulnerable youth to engage in inappropriate activities. Ward Trustee invited schools/school councils to a town hall meeting to discuss concerns (engagement, traffic and safety, diversity and inclusion, food insecurity). Trustee for neighbouring Ward hosting a School Council Leaders event focused on mental health, wellbeing, hopeful vision, engagement, Social Stride. Utilization of the ASCE Grant has been frustrating, and time consuming. Future location of high school is still concerning. Restructuring and school board rezoning within the division to address enrolment issues is resulting in some families traveling extreme distances to dedicated schools. Some students are acting aggressively towards students with family in European countries engaged in wars. Dysregulation levels are extraordinarily high in children and adults. Food insecurity is a concern for many families. Parents on school councils and fundraising associations are being asked to contribute, solicit donations, provide items. ASCA Executive met with Minister LaGrange to represent the perspectives of ASCA Members. Topics covered included concerns related to classrooms not being well supported, student needs not being met, with explanations from schools and divisions defaulting to 'no money', despite healthy reserves/surpluses.

J. Financial Report

- i. Income Statement at January 31, 2023, forecast and budget

MOTION: Directors Gerstner/McDonald

That the ASCA Board of Directors adopts the January 31, 2023, Income Statement with 2022-2023 Budget and Year End Forecast for information

ADOPTED UNANIMOUSLY

- ii. Balance Sheet at January 31, 2023.

MOTION: Directors McDonald/Bodell

That the ASCA Board of Directors adopts the January 31, 2023, Balance Sheet as presented.

ADOPTED UNANIMOUSLY

- iii. Preliminary 2023-2024 Budget

MOTION: Directors Smith/Gerstner

That the ASCA Board of Directors adopts the Preliminary Proposed 2023-2024 Budget for information.

ADOPTED UNANIMOUSLY



Action: The Executive Director will bring a final proposed 2023-2024 Budget to the Board for approval at the March 18-19 Board Meeting.

K. Board Progress: Vision Path Destinations and Growth Goals Progress

No Report. The Board has not utilized this tracking tool in recent months.

L. Executive Director Report

i. Monthly Activities: ED, Staff

No Report

ii. FRA Insurance Program Update

Janice Boiko, principle, Lloyd Sadd Insurance Brokers joined the Board Meeting to present information related to a possible Fundraising Association Insurance Program, utilizing ASCA as a partner or sponsor. Janice provided answers to Directors questions.

MOTION: Directors McDonald/Gerstner

That the ASCA Board of Directors agrees to sponsor the School Parent Fundraising Association Insurance Program as proposed by Lloyd Sadd Insurance Brokers.

ADOPTED UNANIMOUSLY

MOTION: Directors Bodell/McDonald

That the ASCA Board of Directors directs the Executive Director to undertake activities required in collaboration with Lloyd Sadd Insurance Brokers to ensure this program is ready to pilot for the 2023-2024 school year.

ADOPTED UNANIMOUSLY

MOTION: Directors Smith/Bodell

That the ASCA Board of Directors directs the Executive Director to amend the ASCA Board of Directors Work Plan to include receipt of periodic updates on the progress, and success, of the School Parent Fundraising Association Insurance Program.

ADOPTED UNANIMOUSLY

iii. Board Sponsored Resolutions

MOTION: Directors McDonald/Bodell

That the ASCA Board of Directors adopts the amendments to terminology, format, and wording, of the proposed Special Resolution as suggested by the Parliamentarian and the Executive Director.

ADOPTED UNANIMOUSLY

MOTION: Directors Gerstner/Smith

That the ASCA Board of Directors adopts the amendments to terminology, format, and wording, for the proposed Administrative Resolution as suggested by the Parliamentarian and the Executive Director.

ADOPTED UNANIMOUSLY

MOTION: Directors Bodell/Gerstner

That the ASCA Board of Directors presents Administrative Resolutions A23-01 as amended, and not A23-03, to ASCA Member School Councils at the 2023 Annual General Meeting.

ADOPTED UNANIMOUSLY



M. Board Management

- i. Mentorship/PODs
Vice President Odishaw presented Directors with mentorship options. A time will be scheduled to meet virtually and discuss future format for Director's Reports.
- ii. In Camera
The Board did not move In Camera during this meeting.
- iii. AGM Assignments

MOTION: *Directors Bodell/Gerstner*

That the ASCA Board of Directors accepts the AGM Roles report for information only and prepares to appoint Directors into the needed positions during or before the March 18-19, 2023, Board Meeting.

ADOPTED UNANIMOUSLY

- iv. Director Resignation
President Rai requested consensus of the Board to discuss an email received from a Director indicating the understanding that she had resigned from the ASCA Board of Directors effective February 8th, 2023. The President had responded to the email, requesting a written letter of resignation. No response has been received.

MOTION: *Vice President Odishaw/Director Smith*

That the ASCA Board of Directors accepts the email from Director Jacquie Vanderfluit received Monday, February 13, 2023, as a formal indication of resignation from the ASCA Board of Directors, effective February 8th, 2023.

ADOPTED UNANIMOUSLY

MOTION: *Directors Bodell/Gerstner*

That the ASCA Board of Directors reconsiders the motion "That the ASCA Board of Directors directs the President to undertake the actions discussed to call a Special Meeting of the Board on Saturday, March 18, 2023, at 1:00 p.m. to consider the removal of an ASCA Director.", adopted at the January 21-22, 2023, Board Meeting.

ADOPTED UNANIMOUSLY

MOTION: *Directors Smith/McDonald*

That the ASCA Board of Directors directs the President to undertake the actions discussed to call a Special Meeting of the Board on Saturday, March 18, 2023, at 1:00 p.m. to consider the removal of an ASCA Director.

DEFEATED UNANIMOUSLY

4.2 Representation (Provincial Level Participation)

A. Director's Reports

No reports. Directors have not utilized this reporting tool in recent months.

B. School Council Engagement Task Force: Results.

No Report. The current survey is active until mid-March.

C. Stakeholder Engagement

No Report



D. Advocacy in Action Summary

No Report

4.3 Unfinished Business

5. INFORMATION ITEMS:

5.1 Future **Weekend** Meeting Dates: March 18-19, 2023.

5.2 Future **Weekday Evening** Meeting Dates:

5.3 Future **Pre-Conference** Board Meeting: **April 21, 2023, 8:00 a.m.**

5.4 Future **General Meetings** of ASCA: **2023 Annual General Meeting (AGM) April 23, 2023**

5.5 Future **Post-AGM Board** meeting: **April 23, 2023, 5:00 p.m.**

6. MEETING EVALUATIONS: Due before 12:00 noon Wednesday, February 22, 2023

7. ADJOURNMENT: The meeting was adjourned at 9:38 p.m. on Thursday, February 16, 2023.

Brandi Rai

President
Brandi Rai

Wendy Keiver

Executive Director
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:
Relevant; Sustainable; Autonomous; and Innovative.*