



**MINUTES
October 18, 2022**

Present: Brandi Rai, President
Rich Haggarty, Director
Melissa Smith, Director
Shelley Odishaw, Vice President
Kerry Bodell, Director
Greta Gerstner, Director

Regrets/Leave: Jacqui Vanderfluit, Director; Andi Romito, Director; Krista Li, Director

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Rai called the meeting to order at 6:33 p.m. on Tuesday, October 18, 2022, and welcomed everyone. She provided a Treaty and Territory Acknowledgement, followed by an explanation with personal examples of the importance of taking frequent action to advance reconciliation. Directors then participated in an ice-breaker activity.

2. BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER

The ASCA Board Meeting Protocols, the ASCA Team Agreement and the ASCA Culture Container were provided for information and review.

3. REVIEW AND APPROVAL OF THE CONSENT AGENDA

3.1 Previous Board Minutes & Action/Motion Tracking: September 24-25, 2022

That the ASCA Board of Directors adopts the September 24-25, 2022 Board Meeting Minutes as presented.

3.2 Fund Development Committee Report (4.1.B)

That the ASCA Board of Directors accepts the Fund Development Committee report for information.

3.3 Governance Committee Report (4.1.C)

*That the ASCA Board of Directors adopts the Governance Committee Report for information.
That the ASCA Board of Directors adopts the revised GP-13 Whistleblower Policy.*

3.4 Member Engagement Committee Report (4.1.F)

That the ASCA Board of Directors accepts the Member Engagement Committee report for information.

Additions to the Agenda:

- i. Item 4.1.L Associate Membership Request – Canadian International School – Lao Cai, Vietnam

Directors had no objections to the Consent Agenda, with the additional item.

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. Advocacy Committee

No Report

B. Fund Development Committee (Consent Agenda Item)

C. Governance Committee (Consent Agenda Item)



D. Internal Finance Committee

No Report

E. Legacy Committee

No Report

F. Member Engagement Committee (Consent Agenda Item)

G. Nominations Committee

No Report

H. Recognition Awards Committee

No Report

I. Education Issues and E-Scan

i. UCP Leader Candidates forum – September 26, 2022 – Debrief

Five (5) of the seven (7) candidates attended and were very well prepared to answer the questions that had been provided in advance. Attendees expressed appreciation for the candidate's participation. Trustees in attendance provided positive feedback to how the event was organized and executed. President Rai expressed sincere appreciation to ASCA staff and contractors for the work on the event.

ii. October 22 Rally for Public Education

President Rai is a key speaker; ATA and ASCA are actively promoting and messaging; family friendly; 2000+ RSVPs; bussing stations, portable washrooms, food trucks, activities, music, etc. will all be present. Non-partisan, non-political event – no current dignitaries have been invited to speak.

iii. Queen Elizabeth II Platinum Jubilee Award

President Rai recently received the Queen Elizabeth II Platinum Jubilee Award, having been nominated by MLA Sarah Hoffman for her ongoing and dedicated advocacy for, and volunteer activities in, education.

Roundtable: Items identified by Directors:

Directors provided quick summaries of the activities of their local school councils, including elections. Many school councils are inquiring about the ASCE grant, and the potential of being able to carry-over funds from last year. Some schools/school councils are concerned about engagement levels and attracting parents back into the schools (post-COVID).

J. Financial Report

i. Income Statement at September 30, 2022, forecast and revised budget

MOTION: *Directors Gerstner/Bodell*

That the ASCA Board of Directors adopts the September 30, 2022 Income Statement with 2022-2023 Budget and Year End Forecast for information.

ADOPTED UNANIMOUSLY

ii. Balance Sheet at September 30, 2022 with October 2022 accruals



MOTION: *Directors Haggarty/Bodell*

That the ASCA Board of Directors adopts the September 30, 2022 Balance Sheet for information.

ADOPTED UNANIMOUSLY

K. Board Progress: Vision Path Destinations and Growth Goals Progress

No report. The Board has not utilized this tracking tool in recent months.

L. Executive Director Report

- i. Associate Membership Request: Canadian International School – Lao Cai, Vietnam, an Alberta Accredited International School.

MOTION: *Directors Gerstner/Bodell*

That the ASCA Board of Directors approves the request for ASCA Association Membership from Canadian International School – Lao Cai, Vietnam.

ADOPTED UNANIMOUSLY

M. Board Management

- i. Mentorship/PODs

Vice President Odishaw reminded Directors of the Committee work required in preparation for incoming Member Sponsored Advocacy Resolutions, and new candidates for Board Members. She also encouraged Directors to review bylaws for potential amendments, as a Special Resolution is already being presented for ASCA Member Consideration.

- ii. In Camera

MOTION: *Directors Gerstner/Haggarty*

That the ASCA Board of Directors moves in camera to discuss concerns related to Board Governance and culture.

ADOPTED UNANIMOUSLY

MOTION: *Directors Gerstner/Bodell*

That the ASCA Board of Directors moves out of camera.

ADOPTED UNANIMOUSLY

MOTION (from in Camera): *Directors Smith/Haggarty*

That the ASCA Board of Directors directs the President to undertake the actions discussed for contemplation at the November Board Meeting.

ADOPTED UNANIMOUSLY

4.2 Representation (Provincial Level Participation)

A. Director's Reports

No report. Directors have not utilized this reporting tool in recent months.

B. School Council Engagement Task Force: Results

No Report. The current survey concludes at the end of November 2022. A report will be compiled and provided to the Board after that date.



C. Stakeholder Engagement

No Report

D. Advocacy in Action Summary

An updated report was not prepared for this meeting; however, a link to the previous report was provided to the Board on the agenda.

4.3 Unfinished Business

5. INFORMATION ITEMS:

5.1 Future Weekend Meeting Dates:

November 19-20, 2022

January 21-22, 2023

March 18-19, 2023

5.2 Future Weekday Evening Meeting Dates:

Wednesday, December 14th, 2022 (Placeholder)

Thursday, February 16th, 2023

5.3 Future Pre-Conference Board Meeting: April 21, 2023, time TBD

5.4 Future General Meetings of ASCA: 2023 Annual General Meeting (AGM) April 23, 2023

5.5 Future Post-AGM Board meeting: April 23, 2023, 5:00 p.m.

6. MEETING EVALUATIONS: Directors were reminded to complete the online Board Meeting Evaluation before 12:00 noon Friday, October 21st, 2022.

7. ADJOURNMENT: The meeting was adjourned at 9:20 p.m. on Tuesday, October 18th, 2022.

Brandi Rai

President
Brandi Rai

Wendy Keiver

Executive Director
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:
Relevant; Sustainable; Autonomous; and Innovative.*