



**MINUTES
September 24-25, 2022**

Present: Brandi Rai, President
Rich Haggarty, Director
Melissa Smith, Director
Krista Li, Director
Shelley Odishaw, Vice President
Kerry Bodell, Director
Greta Gerstner, Director

Regrets/Leave: Jacqui Vanderfluit, Director
Andi Romito, Director

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Rai called the meeting to order at 8:02 a.m. on Saturday, September 24th, 2022 and welcomed everyone. She provided a Treaty and Territory Acknowledgement. Directors then participated in an ice-breaker activity.

2. REVIEW OF THE AGENDA

President Rai requested consensus to address an in-camera item immediately after lunch.

MOTION: *Directors Gerstner/Haggarty*
That the ASCA Board of Directors adopts the agenda as presented.

ADOPTED UNANIMOUSLY

2.1 Board Meeting Protocols, Team Agreement, and Culture Container were supplied for information and review.

3. PREVIOUS BOARD MINUTES

3.1 August 24th, 2022 Minutes

MOTION: *Directors Gerstner/Li*
That the ASCA Board of Directors adopts August 24th, 2022, Board Meeting Minutes, as presented.

ADOPTED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. Advocacy Committee

MOTION: *Directors Gerstner/Bodell*
That the ASCA Board of Directors adopts the Advocacy and Resolutions Committee report for information.

ADOPTED UNANIMOUSLY

- i. School Council Engagement Task Force (SCETF) questions.
- ii. Board members agreed the theme presented was important and directed the Committee to revise/refine the preamble and questions for consideration and approval later in the meeting. See Item 4.3



B. Fund Development Committee

MOTION: Directors Gerstner/Bodell

That the ASCA Board of Directors adopts the Fund Development Committee report for information.

ADOPTED UNANIMOUSLY

C. Governance Committee

MOTION: Directors Gerstner/Bodell

That the ASCA Board of Directors accepts the recommendation to bring forth Special Resolution for ASCA Members' consideration at the 2023 Annual General Meeting, the following addition to Bylaw 6.2:

"If the number of candidates for any open position on the board is equal to or less than the number of open positions, candidates may be declared as elected by acclamation at the Annual General Meeting."

ADOPTED UNANIMOUSLY

D. Internal Finance Committee

MOTION: Directors Bodell/Gerstner

That the ASCA Board of Directors adopts the Internal Finance Committee report for information.

ADOPTED UNANIMOUSLY

E. Legacy Committee

No Report.

F. Member Engagement Committee

No Report.

G. Nominations Committee

No Report.

H. Recognition Awards Committee

No Report.

I. Education Issues and E-Scan

1) UCP Leadership Candidates Forum – September 26th, 2022

The President explained the change of date and reminded Directors to register for the event. There are five (5) UCP Leadership Candidates confirmed to attend. The questions received by registrants have been themed and distributed to those candidates.

2) Stand for Education Campaign

President Rai spoke to the campaign's intention and positive, forward-focused theme.

3) October 22nd Rally for Public Education

This family-friendly event is intended to raise education awareness ahead of the May 2023 provincial election.

Roundtable: Items Identified by Directors:

Local ATA rep attending school council meetings to bring awareness to the campaign and rally. A new Indigenous consultant in the division is very present; More Indigenous gatherings are being planned in the school division.



Welcome Back and Meet the Teacher events in schools are providing opportunities to encourage school council education and engagement.

The New Chair role with a new principal provides the opportunity to change the culture and focus of the school council to include enhanced engagement.

Significant administrators shift in a division creates challenges and opportunities, including some for promoting ASCA training for administrators.

The Mental Health Grant offered by Alberta Education with the application deadline of September 15th has created challenges for some schools.

CoSC meeting discussions included how the role of school councils does not include fundraising; access to the ASCA Members Only section, ASCE Grant.

Considerable concern for the lack of infrastructure funds – more schools needed in the division – causing students to switch systems to access closer options.

Increases in school fees create stress for many families, and some schools need to subsidize or write off the fees.

The strained relationship between school councils and fundraising associations is causing hard feelings and disengagement of previously integral leaders.

The school community is not acknowledging contributions made by parents/school council in previous years.

There is a perception in some school communities that school councils are being utilized to advance personal agendas without appropriate broad engagement.

Some divisions are experiencing a significant bus driver shortage, resulting in students being late to school due to buses having to do more than one route. The frustration of parents is high, especially with increases in transportation fees.

J. Financial Report

- i. Income Statement on August 31st, 2022, forecast and revised budget.

MOTION: Directors Gerstner/Bodell

That the ASCA Board of Directors adopts the August 31st, 2022, Income Statement with 2022-2023 Budget and Year End Forecast for information.

ADOPTED UNANIMOUSLY

- ii. Balance Sheet on August 31st, 2022, with September 2022 accruals.

MOTION: Directors Gerstner/Haggarty

That the ASCA Board of Directors adopts the August 31st, 2022, Balance Sheet for information.

ADOPTED UNANIMOUSLY

K. Board Progress: Vision Path Destinations and Growth Goals Progress

No report. The Board has not utilized this tracking tool in recent months.

L. Executive Director Report

- i. Monthly Activities: ED, Staff

MOTION: Directors Li/Haggarty

That the ASCA Board of Directors adopts the Monthly Activities report for information.

ADOPTED UNANIMOUSLY

M. Board Management

- i. Mentorship/PODs
- ii. Vice President Odishaw invited Directors to submit ideas for POD discussions.



iii. In-Camera

MOTION: Directors Gerstner/Bodell

That the ASCA Board of Directors move in-camera to discuss concerns related to Board Governance and culture.

ADOPTED UNANIMOUSLY

MOTION: Directors Haggarty/Li

That the ASCA Board of Directors move out of camera.

ADOPTED UNANIMOUSLY

MOTION (from in Camera): Directors Gerstner/Haggarty

That the ASCA Board of Directors directs the President to take action regarding concerns related to Board Governance and culture.

ADOPTED UNANIMOUSLY

MOTION (from in Camera): Directors Gerstner/Smith

That the ASCA Board of Directors will not approve a request for a Leave of Absence absolving any Director of their fiduciary responsibilities.

ADOPTED UNANIMOUSLY

iii. Consent Agenda

MOTION: Vice President Odishaw/Director Haggarty

That the ASCA Board of Directors adopts the following Governance Policy respecting the use of a Consent Agenda for future Board Meetings.

The President may prepare a consent agenda as part of the Board Meeting package to be presented by the Chair at the beginning of a meeting. Items may be removed from the consent agenda at the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly.

ADOPTED UNANIMOUSLY

MOTION: Vice President Odishaw/Director Gerstner

That the ASCA Board of Directors adopts the use of a Consent Agenda for Board Meetings beginning with the October 2022 Board Meeting.

ADOPTED UNANIMOUSLY

MOTION: Vice President Odishaw/Director Bodell

That the ASCA Board of Directors directs the Governance Committee to amend the Governance Policy Manual, GP-5 Role of the President, Section A to include the adopted Governance Policy regarding the use of Consent Agenda for future Board Meetings.

ADOPTED UNANIMOUSLY

iv. Vision Path Review/Revision

MOTION: Directors Gerstner/Bodell

That the ASCA Board of Directors approves the 2023-2026 Vision Path as amended and authorizes the Executive Director to make any necessary technical edits before posting publicly.

ADOPTED UNANIMOUSLY

Action: The Executive Director is to make the required changes and technical edits in the 2022-2025 Vision Path before posting it on the Director's page and publicly.



4.2 Representation (Provincial Level Participation)

A. Director's Reports

No report. Directors have not utilized this reporting tool in recent months.

B. School Council Engagement Task Force: Results

No report.

C. Stakeholder Engagement

i. School Council Engagement Opportunity – November 2022 Consideration

MOTION: Directors Gerstner/Li

That the ASCA Board of Directors directs the Executive Director to undertake activities and deploy Association resources to provide a virtual Engagement Opportunity for all School Councils on the afternoon of Saturday, November 19th, 2022.

ADOPTED UNANIMOUSLY

MOTION: Directors Bodell/Haggarty

That the ASCA Board of Directors sets no registration fee and instead encourages donations to attend the virtual Engagement Opportunity.

ADOPTED UNANIMOUSLY

MOTION: Directors Li/Haggarty

That the ASCA Board of Directors allows for one (1) or more attending School Council(s) of the virtual Engagement Opportunity to win one (1) or more door prize(s) valued at no more than \$100.00 combined, unless provided by a donor or sponsor.

ADOPTED UNANIMOUSLY

MOTION: Directors Gerstner/Bodell

That the ASCA Board of Directors directs the Executive Director to invite the Minister of Education to attend the Engagement Opportunity.

ADOPTED UNANIMOUSLY

D. Advocacy in Action Summary

A link was provided to the Board on the agenda.

4.3 Unfinished Business

4.1.A.i Advocacy and Resolution Committee: SCETF theme/questions

MOTION: Directors Smith/Bodell

That the ASCA Board of Directors directs the Executive Director to modify the School Council Engagement Task Force schedule to omit the question to be distributed in Quarter 3 of 2022.

ADOPTED UNANIMOUSLY

MOTION: Directors Bodell/Gerstner

That the ASCA Board of Directors directs the Executive Director to distribute the School Council Engagement Task Force questions as amended to the School Council Engagement Task Force Members the week of October 3rd, 2022.

ADOPTED UNANIMOUSLY



5. INFORMATION ITEMS:

5.1 Future **Weekend Meeting Dates: November 19-20, 2022; January 21-22, 2023; March 18-19, 2023**

5.2 Future **Weekday Evening Meeting Dates: Tuesday, October 18th, 2022; Wednesday, December 14th, 2022 (placeholder); Thursday, February 16th, 2023**

5.3 Future **Pre-Conference Board Meeting: April 21st, 2023, time 8:00 a.m.**

5.4 Future **General Meetings of ASCA: 2023 Annual General Meeting (AGM) April 23rd, 2023**

5.5 Future **Post-AGM Board Meeting: April 23, 2023, 5:00 p.m.**

6. MEETING EVALUATIONS: Due before 12:00 p.m. (noon) Wednesday, September 28th, 2022

7. ADJOURNMENT: The meeting was adjourned at 4:45 p.m. on Saturday, September 24th, 2022

President
Brandi Rai

Executive Director
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:
Relevant, Sustainable, Autonomous, and Innovative.*