



**MINUTES  
May 16, 2022**

**Present:** Brandi Rai, President  
Rich Haggarty, Director  
Greta Gerstner, Director (7:10 p.m.)  
Melissa Smith, Director  
Shelley Odishaw, Vice President (7:05 p.m.)  
Kerry Bodell, Director  
Jacqui Vanderfluit, Director

**Regrets/Leave:** Andi Romito, Director; Krista Li, Director

**Staff:** Wendy Keiver, Executive Director

**1. CALL TO ORDER AND WELCOME**

President Rai called the meeting to order at 6:43 pm on Monday May 16, 2022, and welcomed everyone. She provided a Treaty and Territory Acknowledgement. Directors then participated in an ice-breaker activity.

**2. REVIEW OF THE AGENDA**

**MOTION:** *Directors Bodell/Haggarty*  
*That the ASCA Board of Directors approves the agenda, as presented.*

*ADOPTED UNANIMOUSLY*

2.1 Board Meeting Protocols, Team Agreement, and Culture Container were supplied for information and review.

**3. PREVIOUS BOARD MINUTES**

3.1 April 22, 2022 Board Meeting

**MOTION:** *Directors Bodell/Haggarty*  
*That the ASCA Board of Directors approves April 22, 2022, Board Meeting Minutes, as presented.*

*ADOPTED UNANIMOUSLY*

3.2 April 24, 2022 Annual General Meeting

**MOTION:** *Directors Bodell/Haggarty*  
*That the ASCA Board of Directors approves April 24, 2022, Annual General Meeting Minutes, as presented.*

*ADOPTED UNANIMOUSLY*

3.3 April 24 Board Meeting

**MOTION:** *Directors Bodell/Smith*  
*That the ASCA Board of Directors approves April 24, 2022, Board Meeting Minutes, as presented.*

*ADOPTED UNANIMOUSLY*



**4. BUSINESS: STEWARDSHIP AND REPRESENTATION**

**4.1 Stewardship (Association Oversight)**

**A. Governance Committee**

No report

**B. Internal Finance Committee**

No Report

**C. Legacy Committee**

No report.

**D. Member Engagement Committee**

No report

**E. Nominations Committee**

No report

**F. Recognition Awards Committee**

No report

**G. Education Issues and E-Scan**

\*Directors shared their experiences with providing conference and AGM summaries to their own school councils.

\*Challenges being experienced with the ASCE Grant. Confusion related to how ASCE Grant can be used.

\*Growth being seen in students participating in specific literacy programs.

\*Staff PD for the new curriculum being implemented in September.

\*High exposure about ASCA funding is appreciated.

\*Fraser Institute report on standardized testing – timely and interesting.

\*High school building sustained major fire damage, likely from arson, students are back online until at least September.

\*Attending Catholic Education conference late May.

\*Comments received post-conference/AGM have been positive, affirming.

\*Partner organization hosting events in the next few weeks – President will attend as many as possible, to build relationships.

\*Some teachers are communicating to their students that their parents can exempt them from PATs, if desired. Process is relatively easy.

\*Having to redirect/correct some written communications from the *Alberta Parents Union* to ASCA for information about school councils.

**H. Education Issues and E-Scan (Round Table)**

**I. Financial Report**

i. Income Statement at 4.30.22, Forecast and revised budget

**MOTION:** *Directors Gerstner/Haggarty*

*That the ASCA Board of Directors adopts the April 30, 2022, Income Statement with Year End Forecast and revised 2021-2022 Budget for information.*

**ADOPTED UNANIMOUSLY**



- ii. Balance Sheet at 4.30.22

**MOTION:** *Directors Gerstner/Bodell*

*That the ASCA Board of Directors adopts the April 30, 2022, Balance Sheet for information.*

**ADOPTED UNANIMOUSLY**

**J. Board Progress: Vision Path Destinations and Growth Goals Progress**

A link to the previous years' report was provided to the Board on the agenda.

**K. Executive Director Report**

- i. Monthly Activities: ED, Staff  
No Report
- ii. Conference and AGM Update  
Executive Director Keiver provided a brief verbal report related to the evaluations having been sent out, and the availability of the recordings, which are ASCE Grant eligible.
- iii. Instructors  
Executive Director Keiver alerted the Board to the fact that the Association would be advertising for contract instructors in the coming weeks, for the 2022-2023 school year.

**L. Board Management**

- i. Mentorship/PODs  
Vice President Odishaw let the Board know which Directors would be in which POD to start off this year. President Rai will lead one with Directors Vanderfluit, Bodell and Haggarty; Vice President Odishaw will lead the other with Directors Gerstner, Smith, Romito, and Li.
- ii. In Camera  
The Board did not need to move into camera during this meeting.
- iii. Signing Authorities

**MOTION:** *Directors Gerstner/Bodell*

*That the ASCA Board of Directors removes Jacquie Surgenor from signing authority on all ASCA accounts.*

**ADOPTED UNANIMOUSLY**

**MOTION:** *Directors Gerstner/Smith*

*That the ASCA Board of Directors adds Director Kerry Bodell to signing authority on all ASCA accounts.*

**ADOPTED UNANIMOUSLY**

- iv. Committee Leads and Appointments/Consortium Reps

**MOTION:** *Directors Gerstner/Bodell*

*That the ASCA Board of Directors approves the Committee and Consortium appointments as presented.*

**ADOPTED UNANIMOUSLY**

Action: The Executive Director is to bring forward the discussion related to striking a fundraising committee to the June meeting.



- v. 2022 – 2023 Board Work Plan Review

**MOTION:** *Directors Gerstner/Bodell*

*That the ASCA Board of Directors adopts the Board of Directors Work Plan 2022-2023 as presented.*

*ADOPTED UNANIMOUSLY*

- vi. Director Vacancy  
President Rai and Executive Director Keiver provided background information related to the Board having the authority to appoint a Director to the vacant position. Board members were given the opportunity to make recommendations. If none are received, Executive Director will create an invitation for public posting.
- vii. Indigenous Advisor  
The Board of Directors agreed that as valuable as having an Indigenous Advisor would be to the Board, ASCA does not have the financial means to appoint one at this time.

#### 4.2 Representation (Provincial Level Participation)

**A. Director's Reports**

No Report

**B. School Council Engagement Task Force: Q2 Results**

No Report

**C. Stakeholder Engagement**

**i. Covid-19 Learning Loss and Mitigation Survey**

Executive Director Keiver encouraged Directors to help test the draft Impact of Covid-19 on Education survey, and provide feedback as soon as possible, as the ideal launch date will be Tuesday, May 24, 2022.

**D. Advocacy in Action Summary**

A link was provided to the Board on the agenda.

#### 4.3 Unfinished Business

### 5. Information Items

- 5.1 Future **Weekend Board Meeting Dates:**

**June 11-12, 2022**

**September XX, 2022**

**November XX, 2022**

**January XX, 2023**

**March XX, 2023**

- 5.2 Future **Weekday Evening Board Meeting Dates: To Be Decided**

- 5.3 Future **Pre-Conference Board Meeting: April 21, 2023, a.m. (Exact Time To Be Decided)**

- 5.4 Future **General Meetings of ASCA: 2023 Annual General Meeting (AGM) April 23, 2023**

- 5.5 Future **Post-AGM Board Meeting: April 23, 2023, 5:00 p.m.**



- 6 **Meeting Evaluations (electronic):** Due before 12:00 noon Thursday, May 19<sup>th</sup>, 2022 ..... [Link](#)
- 7 **Adjournment:** The meeting was adjourned at 9:00 pm on Monday May 16, 2022

President  
Brandi Rai

Executive Director  
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:  
Relevant; Sustainable; Autonomous; and Innovative.*