

MM *Minister's Forums on School Councils*

W *orkbook*

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January 1999

Dear Participant:

Thank you for your interest in school councils and their role in the education of Alberta's children.

The mandate of school councils is to give parents and the community more meaningful involvement in the work of our education system. To determine how well school councils are fulfilling their mandate, and to build on the successes already achieved by school councils, the Honourable Gary Mar, Minister of Education, has established The Minister's Forums on School Councils M.L.A. Working Group to consult with education and community stakeholders. The Working Group will complete its work and submit a final report by June 30, 1999.

The Minister's Forums on School Councils M.L.A. Working Group is made up of:

Rob Renner M.L.A. Medicine Hat (Chair)

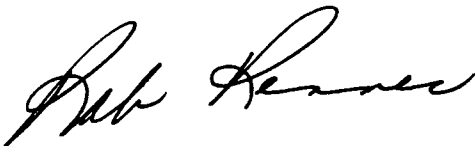
Denis Ducharme M.L.A. Bonnyville-Cold Lake

Karen Kryczka M.L.A. Calgary West

This workbook is the first step in this review. It is designed to help the M.L.A. Working Group determine the effectiveness of school councils from the point of view of school council members, school boards, and the general public. The committee wants to pay particular attention to areas where school councils have met or exceeded expectations and where areas of concern exist. The responses to workbook questions will be used as the basis for discussion at a series of public forums to be held throughout the province.

I encourage you to participate in this important review. Your involvement will help ensure school councils continue to enhance student learning.

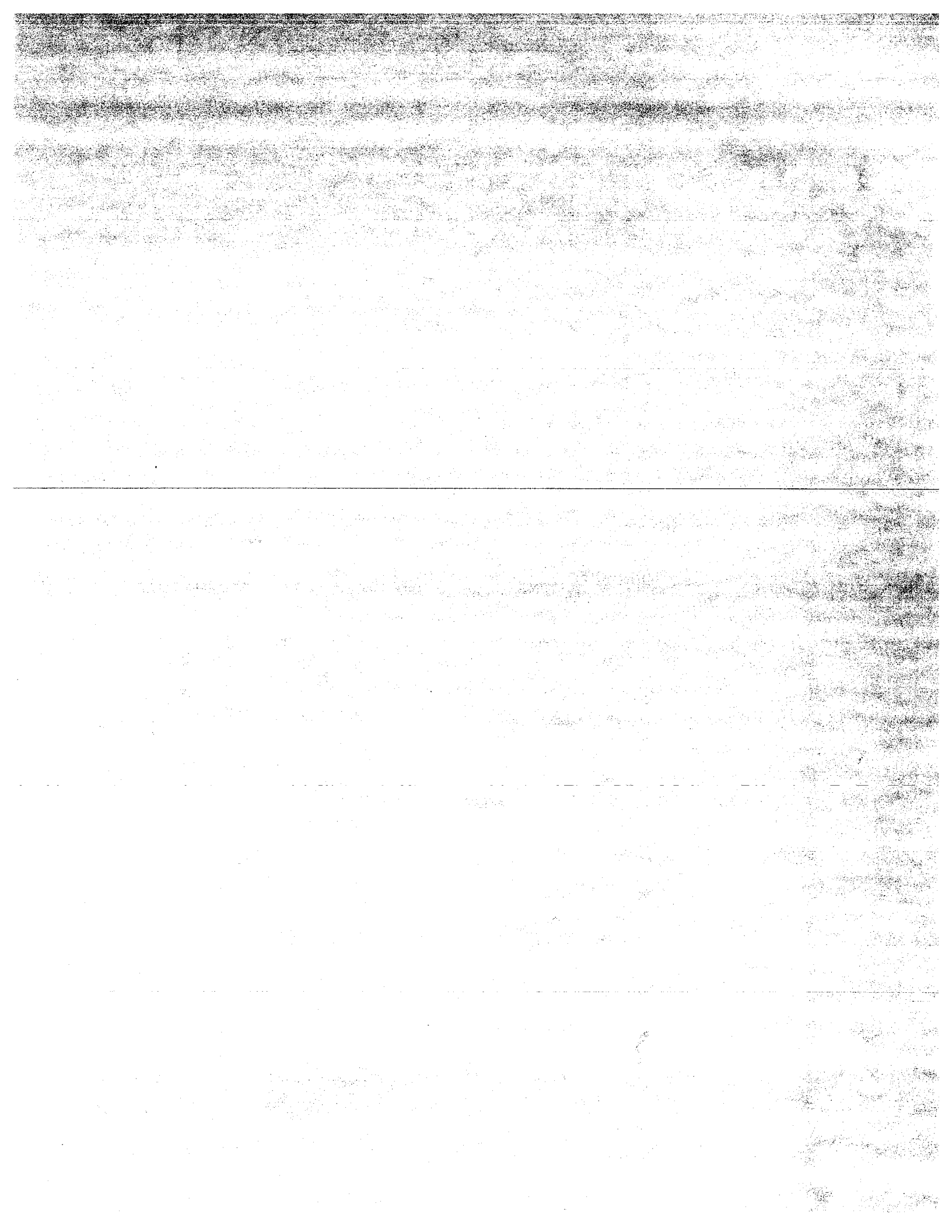
Yours sincerely,



Rob Renner, M.L.A.

Chair

Minister's Forums on School Councils M.L.A. Working Group



Introduction

Responding to Changing Needs in Education

The *School Act* is a living document. From time to time it has been modified to accommodate the changing needs of students. During the past 10 years, one of the more significant changes dealt with the establishment of school councils. The right to establish a school council was included in the *Act* in 1988. In 1994, the *Act* strengthened the roles and responsibilities of school councils and made them mandatory. In 1995, changes were again made to the school council provisions of the *Act* to clarify their advisory role.

Purpose of School Councils

While many schools already had different forms of school/parent groups, the establishment of school councils in legislation emphasized the right of stakeholders to participate in the provision of quality education within their communities. The key objective in mandating school councils under the *School Act* was to enhance student learning.

Determining the Effectiveness of School Councils

When the provincial government made school councils mandatory in public schools it directed Alberta Education to monitor their effectiveness. While the monitoring of school councils has highlighted many positive achievements, it also has shown that some school councils continue to face challenges. This workbook is intended to focus on those challenges while providing an opportunity to share many excellent practices that already exist. The M.L.A. Working Group will provide a summary of Albertans' responses to the workbook at the public forums.

Public Forums

Public forums will be held at locations throughout the province. These forums will serve two primary purposes: to provide attendees with an opportunity to discuss and react to the summary of responses to the workbook, and to enable school councils to share their success stories and to discuss their common areas of concern.

Registering for a Forum

Should you wish to attend or make a 5-10 minute presentation at one of the forums, or if you want additional information, please call (403) 297-6577. From outside Calgary, please call toll-free by dialing 310-0000 then 297-6577. The e-mail address is: scforums@edc.gov.ab.ca

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Schedule of Public Forums

Public forums will be held at the following locations (9:30 a.m. – 4:00 p.m.):

Medicine Hat (Medicine Hat High School)	April 10, 1999
Bonnyville (Notre Dame High School)	April 17, 1999
Red Deer (Notre Dame High School)	April 24, 1999
Grande Prairie (Crystal Park School)	May 1, 1999
Edmonton (St. Peter Adult Education Centre)	May 15, 1999
Calgary (Jack James High School)	May 29, 1999

Forum Process

Each one-day forum will begin with the M.L.A. Working Group presenting a summary of the findings from the workbook followed by a general discussion. Invited local groups will then present their best school council practices followed by an opportunity for discussion and sharing of ideas and experiences. Time will also be made available for individuals or groups to present briefs to the M.L.A. Working Group. The results of the meetings will be recorded and incorporated into the Working Group's report to the Minister.

A complete agenda for the day will be supplied to all those who are interested in attending a forum.

M.L.A. Working Group Report

After the M.L.A. Working Group has completed the forums and met with key stakeholder groups, it will compile its final report to the Minister. The report will include:

- findings from the workbook process,
- results of the public forums and meetings with key stakeholder groups, and
- recommendations on how to maintain and/or improve the effectiveness of school councils.

The report will be presented to the Minister in June of 1999.

Completing and Submitting Workbook Responses

This workbook will take some time to complete. The M.L.A. Working Group requests that School Council members complete the workbook as a group. Individual members of councils and other interested parties are also encouraged to complete the workbook.

Workbooks must be mailed or faxed by March 12, 1999, to:

The Minister's Forums on School Councils M.L.A. Working Group
1101 J.J. Bowlen Building
620 - 7 Avenue S.W.
Calgary, Alberta T2P 0Y8 Fax (403) 297-8503

*M*inister's Forums on School Councils Workbook

How to Use the Workbook

You will not complete all the sections of the workbook. The chart that follows shows which sections apply to different audiences. For purposes of this workbook:

- sections for school councils are to be completed by school councils as a group, preferably during a special or regular meeting of the school council,
- sections for council members are to be completed by individual council members,
- sections for school boards are to be completed by trustees as well as school board administrators and/or personnel who interact with school councils, and
- sections for interested individuals are to be completed by parents and teachers who do not belong to a school council as well as, any member of the public who has an interest in helping school councils achieve their mandate.

Section	School Councils	Council Members	School Boards	Interested Individuals
I. Respondent Profile	✓	✓	✓	✓
II. Contact Information	✓	✓	✓	✓
III. School Council Profile	✓			
IV. Activities of Your School Council	✓	✓		
V. Fund Raising Activities	✓	✓		
VI. Challenges Facing School Councils	✓			
VII. Communicating with the School Board or its Administrators	✓			
VIII. Communicating with School Councils			✓	
IX. Public Input				✓
X. Best Practices	✓	✓	✓	✓

Completing the Workbook

While completing the workbook you may wish to refer to some key documents for background information.

These key documents include:

The *School Act* – Section 17

The *School Councils Regulation*

School Councils Handbook

School Council Resource Manual

These documents are available through your school principal. If further assistance is required contact the Minister's Forums on School Councils – telephone (403) 297-6577. If outside Calgary, dial 310-0000 then 297-6577 toll-free. The e-mail address is: scforums@edc.gov.ab.ca

I. Respondent Profile

The following profile questions must be completed by everyone who wishes to submit workbook responses.

Choose the profile which best describes you. Please choose only one profile by placing a check mark ✓ in the box beside the appropriate response.

- Check One
- a) I am providing this information as an interested parent who is not a member of a school council.
- b) I am providing this information as an interested teacher who is not a member of a school council.
- c) I am providing this information on behalf of my school council which met to discuss responses to the questionnaire.
- d) I am providing this information on behalf of a school board.
- e) I am providing this information as a member of my school council but not on behalf of the school council.

Please put a check mark ✓ in the box beside the membership role you play on your school council.

Parent Teacher Principal Student Community Member

- f) I am providing this information as an interested member of the public.

II. Contact Information

The following contact information must be provided by everyone who wishes to submit workbook responses.

Name _____

Address _____

Phone _____ Fax _____

Name of school council (if applicable) _____

Grades taught in your school (if applicable) _____

I will be attending the forum in my area. Yes No

I wish to make a presentation at the forum being held in _____

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Confidentiality

The personal information (i.e. individual names and addresses) collected as part of this consultation process on school councils is collected pursuant to Section 32(c) of the *Freedom of Information and Protection of Privacy (FOIPP) Act* and Section 8 of the *Government Organization Act*. It may be used to contact you to discuss your participation in the forums. If you have any questions related to collecting this information, please contact (403) 297-6577 in Calgary. To call toll free dial 310-0000 followed by 297-6577.

The e-mail address is: sforums@edc.gov.ab.ca

All completed workbooks or records submitted to the M.L.A. Working Group become records in the custody and under the control of Alberta Education and are subject to the *FOIPP Act*. This means that any person may make a request to Alberta Education for these records. Your personal information will not be provided with these requests.

III. School Council Profile

Questions 1 through 13 apply to school councils as a whole and should be completed during a meeting of a school council.

Place a check mark ✓ in the box beside the appropriate answer.

1. There are two basic reporting structures for school councils: the representative model and the assembly model. In the representative model the school council consults directly with the principal and school board, and reports to the broad school community two or three times a year. The assembly model functions like a town hall meeting and regular meetings are open to the entire school community.

Which reporting structure does your school council use? Representative Assembly

2. There are two basic kinds of decision making models: majority vote and consensus building. Under the majority vote model, an issue is discussed in some detail and then the chair calls for a vote. Using the consensus model means that there is agreement within the group on how best to handle the issue under discussion.

Which decision making model(s) does your school council use?

Majority Vote Consensus Both

3. How clearly does your council understand the roles and responsibilities of a school council?

Full Understanding Partial Understanding Limited Understanding

4. Has your council been given enough training to carry out its duties and responsibilities? Yes No

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5. Has your council ever contacted Alberta Education for information on school councils? Yes No
6. Check the response which best indicates how easy it has been to receive the information you needed about school councils from Alberta Education.
Always Easy Usually Easy Never Easy Usually Difficult Always Difficult NA
7. How often does your school council meet? _____
8. On average, how many hours per month does your school council as a group spend carrying out its activities? _____
9. On average, how many hours per month do you think is reasonable for your school council as a group to spend carrying out its activities? _____
10. Do you usually have enough time to deal with the issues in which your school council is normally involved?
Yes No

If you have indicated that you do not have enough time, please explain your answer. If you need more space, please use a separate sheet.

11. Parents of students in the school must form the majority of school council members. The members must also include the principal, a teacher, and may include a representative from the community who does not have a child in grades 1-12 in the school. A parent who has a child in Early Childhood Services (ECS) in the school may act as a community representative. If the school is a high school, a student must also be a member of the school council.

Indicate which of the following are members of your school council.

- Parents Principal Teacher Community Representative or ECS Parent Student

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If your school council has not met its membership requirements, briefly indicate why this has not been possible. If you need more space, please use a separate sheet.

12. How many members are there on your school council? _____

Use a check mark ✓ to indicate your belief about the number of members on your school.

- 1) Too Many 2) Right Number 3) Too Few

If you chose 1 or 3 above, briefly explain your answer. If you need more space, please use a separate sheet.

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13. School councils are intended to promote the well-being and effectiveness of the entire school community and, in doing so, enhance student learning.

Check the answer which best indicates how you would rank the overall effectiveness of your school council.
Always Effective Usually Effective Sometimes Effective Rarely Effective

Briefly explain your answer. If you need more space, please use a separate sheet.

IV. Activities of Your School Council

Questions 14 through 23 apply both to individual school council members and to school councils as a whole. School councils should complete these questions during a meeting of the school council.

The *School Act* sets out the responsibilities of a school council. These include:

- advising the principal and the school board on any matters relating to the school,
- consulting with the principal to ensure students receive the best possible education, and
- consulting with the principal about the fiscal management of the school.

If your school council engages in an activity not listed above, please use the blank spaces provided at the end of this section. If you need more space, please use a separate sheet. Place a check mark ✓ in the box beside the number from 1 to 5 which best indicates your response to the question

14. How often is your school council involved in providing advice about budgeting decisions which affect your school?

Never Sometimes Often
1 2 3 4 5

14.1 How often should your school council be involved in providing advice about budgeting decisions which affect your school?

Never Sometimes Often
1 2 3 4 5

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15. How often is your school council involved in providing advice about how school facilities are used?

Never Sometimes Often
1 2 3 4 5

15.1 How often **should** your school council be involved in providing advice about how school facilities are used?

Never Sometimes Often
1 2 3 4 5

16. How often is your school council involved in providing advice about student achievement?

Never Sometimes Often
1 2 3 4 5

16.1 How often **should** your school council be involved in providing advice about student achievement?

Never Sometimes Often
1 2 3 4 5

17. How often is your school council involved in providing advice about student discipline?

Never Sometimes Often
1 2 3 4 5

17.1 How often **should** your school council be involved in providing advice about student discipline?

Never Sometimes Often
1 2 3 4 5

18. How often is your school council involved in providing advice about staffing priorities and recruitment decisions?

Never Sometimes Often
1 2 3 4 5

18.1 How often **should** your school council be involved in providing advice about staffing priorities and recruitment decisions?

Never Sometimes Often
1 2 3 4 5

19. How often is your school council involved in providing advice about programs offered in your school?

Never Sometimes Often
1 2 3 4 5

19.1 How often **should** your school council be involved in providing advice about programs offered in your school?

Never Sometimes Often
1 2 3 4 5

20. How often is your school council involved in establishing and maintaining business partnerships?

Never Sometimes Often
1 2 3 4 5

20.1 How often **should** your school council be involved in establishing and maintaining business partnerships?

Never Sometimes Often
1 2 3 4 5

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21. How often is your school council involved in fund raising?

Never Sometimes Often
1 2 3 4 5

21.1 How often should your school council be involved in fund raising?

Never Sometimes Often
1 2 3 4 5

22. How often is your school council involved in providing advice about extra-curricular activities such as sports events?

Never Sometimes Often
1 2 3 4 5

22.1 How often should your school council be involved in providing advice about extra-curricular activities such as sports events?

Never Sometimes Often
1 2 3 4 5

23. Please list any other activities in which your council is involved.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

V. Fund Raising Activities

Questions 24 and 25 apply only to school councils as a whole and should be completed during a meeting of the school council.

NOTE: While fund raising is not an activity expected of school councils, councils are in a good position to know which fund raising activities are occurring within the school. Please complete the following with any information you have. The school principal and fund raising societies within your school will be able to provide you with some of the information asked for in this section.

24. Does your school council assist in fund raising for your school? Yes No

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25. What fund raising groups are there within your school, approximately how much money did each raise in the last school year, and to what use were the funds put? If you require more space, please use a separate sheet.

Fund Raising Group	Funds Raised	Use of Funds
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total Funds Raised	_____	

Questions 26 through 33 apply both to individual school council members and school councils as a whole. School councils should answer these questions during a meeting of the school council.

If you engage in a fund raising activity which is not listed, please use the blank spaces provided. If you require more space, please use a separate sheet. Place a check mark ✓ in the box beside the number from 1 to 5 which best indicates your response to the question.

26. How often is your school involved in raising funds for student scholarships?

- Never Sometimes Often
 1 2 3 4 5

26.1 How often should your school be involved raising funds for student scholarships?

- Never Sometimes Often
 1 2 3 4 5

27. How often is your school involved in raising funds for extra-curricular activities such as sports events and yearbooks?

- Never Sometimes Often
 1 2 3 4 5

27.1 How often should your school be involved raising funds for extra-curricular activities such as sports events and yearbooks?

- Never Sometimes Often
 1 2 3 4 5

28. How often is your school involved in raising funds for playground equipment?

- Never Sometimes Often
 1 2 3 4 5

28.1 How often should your school be involved raising funds for playground equipment?

- Never Sometimes Often
 1 2 3 4 5

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29. How often is your school involved in raising funds for school lunch programs?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

30. How often is your school involved in raising funds for field trips?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

31. How often is your school involved in raising funds for technological equipment such as computers, VCR's and CD players?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

29.1 How often should your school be involved raising funds for school lunch programs?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

30.1 How often should your school be involved raising funds for field trips?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

31.1 How often should your school be involved in raising funds for technological equipment such as computers, VCR's and CD players?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

32. For what other purposes does your school raise funds?

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33. What other comments do you have about fund raising within your school?

VI. Challenges Facing School Councils

Questions 34 to 38 are intended for individual school council members and school councils as a whole. School councils should answer these questions during a meeting of the school council.

If you are facing a challenge which is not listed, use the blank spaces provided. If you need more space, please use a separate sheet. Place a check mark ✓ in the box beside the number from 1 to 5 which best indicates your response to the question.

34. How would you rank the challenge that understanding your roles and responsibilities presents to your school council?

Minor

1

2

Moderate

3

4

Major

5

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35. How would you rank the challenge that increasing your effectiveness presents to your school council?

- | | | | | |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Minor | | Moderate | | Major |
| 1 <input type="checkbox"/> | 2 <input type="checkbox"/> | 3 <input type="checkbox"/> | 4 <input type="checkbox"/> | 5 <input type="checkbox"/> |

36. How would you rank the challenge that increasing and/or maintaining parental involvement presents to your school council?

- | | | | | |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Minor | | Moderate | | Major |
| 1 <input type="checkbox"/> | 2 <input type="checkbox"/> | 3 <input type="checkbox"/> | 4 <input type="checkbox"/> | 5 <input type="checkbox"/> |

37. How would you rank the challenge that establishing and/or maintaining community involvement presents to your school council?

- | | | | | |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Minor | | Moderate | | Major |
| 1 <input type="checkbox"/> | 2 <input type="checkbox"/> | 3 <input type="checkbox"/> | 4 <input type="checkbox"/> | 5 <input type="checkbox"/> |

38. How would you rank the challenge that maintaining and/or creating continuity of membership presents to your school council?

- | | | | | |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Minor | | Moderate | | Major |
| 1 <input type="checkbox"/> | 2 <input type="checkbox"/> | 3 <input type="checkbox"/> | 4 <input type="checkbox"/> | 5 <input type="checkbox"/> |

Please list any challenges not indicated above:

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VII. Communicating with the School Board or its Administrators

One of the roles of trustees and/or school board administrators is to develop and maintain two-way communication with school councils. This role is meant to ensure school councils have meaningful input into decisions which affect the quality of education in their communities. The school board determines the kind of educational programs the community needs and wants, and makes a reasonable effort to provide such programs.

Questions 39 through 53.1 are intended only for school councils as a whole and should be completed during a meeting of the school council.

If you engage in an activity which is not listed, use the blank spaces provided. If you need more space, please use a separate sheet. Place a check mark ✓ in the box beside the number from 1 to 5 which best indicates your response to the question.

39. How often does your school council communicate with the school board or its administrators?

40. Which method(s) of communication does your school council use?

Written Report Oral Presentation Both

41. How often does your school council provide feedback to the board or its administrators on the role of your school council?

Never Sometimes Often
1 2 3 4 5

41.1 How often does your school council receive feedback from the board or its administrators on the role of your school council?

Never Sometimes Often
1 2 3 4 5

42. How often does your school council provide feedback to the board or its administrators about school fees?

Never Sometimes Often
1 2 3 4 5

42.1 How often does your school council receive feedback from the board or its administrators about school fees?

Never Sometimes Often
1 2 3 4 5

43. How often does your school council provide feedback to the board or its administrators on policy development?

Never Sometimes Often
1 2 3 4 5

43.1 How often does your school council receive feedback from the board or its administrators on policy development?

Never Sometimes Often
1 2 3 4 5

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44. How often does your school council provide feedback or advice to the board or its administrators on principal selection?

Never Sometimes Often
 1 2 3 4 5

44.1 How often does your school council receive feedback from the board or its administrators on principal selection?

Never Sometimes Often
 1 2 3 4 5

45. How often does your school council provide feedback or advice to the board or its administrators on teacher selection?

Never Sometimes Often
 1 2 3 4 5

45.1 How often does your school council receive feedback from the board or its administrators on teacher selection?

Never Sometimes Often
 1 2 3 4 5

46. How often does your school council provide feedback or advice to the board or its administrators on the three-year education plan?

Never Sometimes Often
 1 2 3 4 5

46.1 How often does your school council receive feedback from the board or its administrators on the three-year education plan?

Never Sometimes Often
 1 2 3 4 5

47. How often does your school council provide feedback or advice to the board or its administrators on facilities use?

Never Sometimes Often
 1 2 3 4 5

47.1 How often does your school council receive feedback from the board or its administrators on facilities use?

Never Sometimes Often
 1 2 3 4 5

48. How often does your school council provide feedback or advice to the board or its administrators on board budgeting decisions?

Never Sometimes Often
 1 2 3 4 5

48.1 How often does your school council receive feedback from the board or its administrators on board budgeting decisions?

Never Sometimes Often
 1 2 3 4 5

49. How often does your school council provide feedback to the board or its administrators on the school-based budget?

Never Sometimes Often
 1 2 3 4 5

49.1 How often does your school council receive feedback from the board or its administrators on the school-based budget?

Never Sometimes Often
 1 2 3 4 5

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50. How often does your school council provide feedback and advice to the board or its administrators on student discipline practices?

Never Sometimes Often
 1 2 3 4 5

50.1 How often does your school council receive feedback from the board or its administrators on student discipline practices?

Never Sometimes Often
 1 2 3 4 5

51. How often does your school council provide feedback and advice to the board or its administrators on student achievement?

Never Sometimes Often
 1 2 3 4 5

51.1 How often does your school council receive feedback from the board or its administrators on student achievement?

Never Sometimes Often
 1 2 3 4 5

52. How often does your school council provide feedback or advice to the board or its administrators on staffing and recruitment decisions?

Never Sometimes Often
 1 2 3 4 5

52.1 How often does your school council receive feedback from the board or its administrators on staffing and recruitment decisions?

Never Sometimes Often
 1 2 3 4 5

53. How often does your school council provide feedback to the board or its administrators about the programs offered in your school?

Never Sometimes Often
 1 2 3 4 5

53.1 How often does your school council receive feedback from the board or its administrators about the programs offered in your school?

Never Sometimes Often
 1 2 3 4 5

Please list any activities not indicated above:

VIII. Communicating with School Councils

Questions 54 through 66.1 are intended for school boards and their administrators only.

If you want to provide feedback in an area which is not listed, please use the blank spaces provided. If you need more space, please use a separate sheet. Place a check mark ✓ in the box beside the number from 1 to 5 which best indicates your response to the question.

54. How often do you receive feedback from school councils on their role?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

54.1 How often do you provide school councils with feedback on their role?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

55. How often do you receive feedback from school councils on decisions about school fees?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

55.1 How often do you provide school councils with feedback about decisions about school fees?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

56. How often do you receive feedback from school councils on policy development?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

56.1 How often do you provide school councils with feedback on policy development?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

57. How often do you receive feedback from school councils on principal selection?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

57.1 How often do you provide school councils with feedback on principal selection?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

58. How often do you receive feedback from school councils on teacher selection?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

58.1 How often do you provide school councils with feedback on teacher selection?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

59. How often do you receive feedback from school councils on facilities use?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

59.1 How often do you provide school councils with feedback on facilities use?

Never		Sometimes		Often
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

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60. How often do you receive feedback from school councils on the three-year education plan?

Never Sometimes Often
 1 2 3 4 5

60.1 How often do you provide school councils with feedback on the three-year education plan?

Never Sometimes Often
 1 2 3 4 5

61. How often do you receive feedback from school councils on board budgeting decisions?

Never Sometimes Often
 1 2 3 4 5

61.1 How often do you provide school councils with feedback on board budgeting decisions?

Never Sometimes Often
 1 2 3 4 5

62. How often do you receive feedback from school councils on the school-based budget?

Never Sometimes Often
 1 2 3 4 5

62.1 How often do you provide school councils with feedback on the school-based budget?

Never Sometimes Often
 1 2 3 4 5

63. How often do you receive feedback from school councils on student discipline practices?

Never Sometimes Often
 1 2 3 4 5

63.1 How often do you provide school councils with feedback on student discipline practices?

Never Sometimes Often
 1 2 3 4 5

64. How often do you receive feedback from school councils on student achievement?

Never Sometimes Often
 1 2 3 4 5

64.1 How often do you provide school councils with feedback on student achievement?

Never Sometimes Often
 1 2 3 4 5

65. How often do you receive feedback from school councils on staffing and recruitment decisions?

Never Sometimes Often
 1 2 3 4 5

65.1 How often do you provide school councils with feedback on staffing and recruitment decisions?

Never Sometimes Often
 1 2 3 4 5

66. How often do you receive feedback from school councils on programs offered in the school?

Never Sometimes Often
 1 2 3 4 5

66.1 How often do you provide school councils with feedback on programs offered within the school?

Never Sometimes Often
 1 2 3 4 5

Please list any activities not previously indicated.

IX. Public Input

Questions 67 through 81 are for parents, teachers, and other interested parties who are *not* currently members of a school council.

If there is an issue which is not included in these questions that you would like to address, please use a separate sheet of paper. Place a check mark ✓ in the box beside the number from 1 to 5 which best indicates your response to the question.

67. What level of understanding do you have of the roles and responsibilities of school councils?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

68. What importance do you put on the need for a school council to communicate with the community?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

69. What importance do you put on the need for a school council to establish business partnerships?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

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70. What importance do you put on the role of a school council in advising about school board budgets?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

71. What importance do you put on the role of a school council in improving student achievement?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

72. What importance do you put on the role of a school council in matters of student discipline?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

73. What importance do you put on the role of a school council in advising about programs offered within a school?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

74. What importance do you put on the role of a school council in educational policy development?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

75. What importance do you put on the role of a school council in principal selection?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

76. What importance do you put on the role of a school council in teacher selection?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

77. What importance do you put on having a community representative on a school council?

Low		Moderate		High
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

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Use this space to make any comments you may have concerning school councils and their role in enhancing student achievement. If you need more space, please use a separate sheet.

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X. Best Practices

One of the stated goals for the public forums is the sharing of successful practices among school councils. It is intended that a resource book of best practices be compiled and distributed to all school councils in the province.

If you as an individual or if your school council has an effective way of doing something which you think may help other school councils achieve their goals, tell us about it. Please use a **separate typewritten sheet** and the following format.

1. Provide a name and address for the school council along with the name of a contact person and a phone number where s/he can be reached during business hours.
2. Outline your successful practice.
3. Describe how this practice has helped you achieve your goals as a school council.
4. Indicate how and why you think it can be applied to the activities of other school councils.

NOTE: Please indicate if you would like to make a presentation on your successful practice at one of the scheduled public forums.

Thank you for taking the time to complete this workbook.