



**MINUTES
February 28, 2022**

Present: Brandi Rai, President
Jacquie Surgenor, Director
Sheila Hobday, Director
Melissa Smith, Director
Hollie Tarasewich, Director
Krista Li, Director (8:01 p.m.)
Shelley Odishaw, Vice President
Kerry Bodell, Director
Krista Scott, Director
Andi Romito, Director
Greta Gerstner, Director (7:43 p.m.)

Regrets/Leave: Rich Haggarty, Director

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Rai called the meeting to order at 6:03 p.m. on Monday, February 28, 2022, and welcomed everyone. She provided a Treaty and Territory Acknowledgement. Directors then participated in an ice-breaker activity.

2. REVIEW OF THE AGENDA

MOTION: *Directors Smith/Bodell*

That the ASCA Board of Directors approves the agenda as amended, adding the CASS First Nation, Métis, Inuit Gathering to 4.2.C.

CARRIED UNANIMOUSLY

2.1 Board Meeting Protocols and Team Agreement were supplied for information and review.

3. PREVIOUS BOARD MINUTES

3.1 January 22-23, 2022 Minutes

MOTION: *Directors Bodell/Surgenor*

That the ASCA Board of Directors approves January 22-23, 2022, Minutes Board Meeting Minutes, as presented.

CARRIED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. Advocacy Committee

i. School Council Engagement Task Force Question Set 3

MOTION: *Vice President Odishaw/Director Tarasewich*

That the ASCA Board of Directors directs the Executive Director to distribute the Reconciliation themed questions to the School Council Engagement Task Force Members.

CARRIED UNANIMOUSLY



ii. Advocacy Resolutions Preview Package

MOTION: Vice President Odishaw/Director Romito

That the ASCA Board of Directors approves the Advocacy Resolutions Review Package and directs the Executive Director to broadly distribute the Advocacy Resolutions Review Package on Tuesday, March 1, 2022.

CARRIED UNANIMOUSLY

B. Governance Committee

No reports

C. Internal Finance Committee

MOTION: Directors: Hobday/Bodell

That the ASCA Board of Directors accepts the Internal Finance Committee report for information.

CARRIED UNANIMOUSLY

MOTION: Directors: Hobday/Scott

That the ASCA Board of Directors approves the amendments to the Internal Finance Committee Terms of Reference as presented.

CARRIED UNANIMOUSLY

D. Legacy Committee

No report.

E. Member Engagement Committee

No report

F. Nominations Committee

No report

G. Recognition Awards Committee

No report

H. Education Issues and E-Scan

No Report

I. Financial Report

- i. Income Statement at 12.31.21, Forecast and revised budget

MOTION: Directors Romito/Bodell

That the ASCA Board of Directors accepts the January 31, 2022 Income Statement with Year End Forecast for information.

CARRIED UNANIMOUSLY

MOTION: Directors Bodell/Surgenor

That the ASCA Board of Directors approves the Revised 2021-2022 budget as amended.

CARRIED UNANIMOUSLY

- ii. Balance Sheet at 12.31.21 with February 2022 accruals



MOTION: *Directors Bodell/Hobday*

That the ASCA Board of Directors accepts the January 31, 2022 Balance Sheet for information.

CARRIED UNANIMOUSLY

Action: *Future Balance Sheets to include the date the CEBA loan is to be repaid (by Board Motion)*

- iii. Preliminary 2022-2023 budget

Director Gerstner joined the meeting during this discussion at 7:43 p.m.

Director Li joined the meeting during this discussion at 8:01 p.m.

MOTION: *Directors Surgenor/Li*

That the ASCA Board of Directors directs the Executive Director to make amendments to the Preliminary 2022-2023 budget as discussed by the Board for approval at the March 26-27, 2022, Board meeting.

CARRIED UNANIMOUSLY

Action: *The Executive Director is to incorporate the changes agreed upon by the Board for the 2022-2023 Budget for the March 26-27, 2022, Board Meeting.*

J. Board Progress: Vision Path Destinations and Growth Goals Progress

A link was provided to the Board on the agenda.

K. Executive Director Report

- i. Monthly Activities: ED, Staff
No Report

- ii. 2022 Conference and AGM Update
A verbal update on the progress of the 2022 Conference and AGM was provided by the Executive Director

L. Board Management

- i. Mentorship/PODs
No report

- ii. In Camera
The Board did not move into camera for any portion of this meeting.

- iii. Board Succession Planning / Director Recruitment
President Rai reminded Directors to reach into their school councils and communities to encourage parents to run for Director positions on the Board.

- iv. AGM Roles / Rehearsals
President Rai briefly went over the process that was used to determine which AGM roles Directors have been assigned, and next steps. Rehearsal dates will be communicated when they are set with the Parliamentarian.

- v. Director's Reports (Ad Hoc) Committee Report and Recommendations
This item was deferred to March 2022 Board Meeting.



4.2 Representation (Provincial Level Participation)

A. Director's Reports

There were no Director's Reports submitted for this meeting.

B. School Council Engagement Task Force: Q2 Results

No Report

C. Stakeholder Engagement

CASS FNMI Gathering – ASCA

Director Romito will attend this event on behalf of ASCA.

D. Advocacy in Action Summary

A link was provided to the Board on the agenda.

4.3 Unfinished Business

5. INFORMATION ITEMS:

5.1 Future **Weekend** Meeting Dates: **March 26-27, 2022**

5.2 Future **Weekday Evening** Meeting Dates: *None*

5.3 Future **Pre-Conference** Board Meeting: **April 22, 2022, time TBD**

5.4 Future **General Meetings** of ASCA: **2022 Annual General Meeting (AGM) April 24, 2022**

6. **MEETING EVALUATIONS (electronic):** Due before 12:00 noon Wednesday March 2, 2022.

7. **ADJOURNMENT:** The meeting was adjourned at 9:13 pm on Monday Feb 28, 2022.

President
Brandi Rai

Executive Director
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:
Relevant; Sustainable; Autonomous; and Innovative.*