



**MINUTES
October 28, 2021**

Present: Brandi Rai, President
Rich Haggerty, Director
Krista Scott, Director
Sheila Hobday, Director
Shelley Odishaw, Vice President
Kerry Bodell, Director
Greta Gerstner, Director
Jacquie Surgenor, Director (8:00 p.m.)

Regrets: Andi Romito, Director
Krista Li, Director
Hollie Tarasewich, Director
Melissa Smith, Director

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Rai called the meeting to order at 6:32 p.m. on Thursday, October 28, 2021 and welcomed everyone, engaging in an ice-breaker activity. She then provided a Treaty and Territory Acknowledgement.

2. REVIEW OF THE AGENDA

MOTION: *Directors Bodell/Hobday*
That the ASCA Board of Directors approves the agenda, as presented.

CARRIED UNANIMOUSLY

2.1 Board Meeting Protocols, the Team Agreement, and the Board Culture and Relationships Container were supplied for information and review.

3. PREVIOUS BOARD MINUTES

3.1 September 25-26, 2021 Minutes

MOTION: *Directors Haggerty/Bodell*
That the ASCA Board of Directors approves the September 25-26, 2021 Board Meeting Minutes, as presented.

CARRIED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. Advocacy Committee

No Report

B. Governance Committee

No Report

C. Internal Finance Committee

No Report

D. Legacy Committee

No Report



E. Member Engagement Committee

No Report

F. Nominations Committee

No Report

G. Recognition Awards Committee

No Report

H. Education Issues and E-Scan

No Report

I. Financial Report

- i. Income Statement to 09.30.21 with Forecast/budget

MOTION: Directors Gerstner/Bodell

That the ASCA Board of Directors accepts the September 30, 2021 Income Statement with Year End Forecast and 2021-2022 Budget for information.

CARRIED UNANIMOUSLY

- ii. Balance Sheet at 09.30.21

MOTION: Directors Gerstner/Hobday

That the ASCA Board of Directors accepts the September 30, 2021 Balance Sheet for information.

CARRIED UNANIMOUSLY

J. Board Progress: Vision Path Destinations and Growth Goals Progress

No Report

K. Executive Director Report

- i. Monthly Activities: ED, Staff
No Report

L. Board Management

- i. Mentorship/PODs
- ii. In Camera
The Board did not move into camera for any discussions
- iii. Board Reporting (Directors)

MOTION: Directors Bodell/Haggerty

That the ASCA Board of Directors maintains the current process of Board Reporting at this time, retroactive to September 1, 2021, utilizing individual Director Reports compiled into a master report, with a summary of outcomes.

CARRIED UNANIMOUSLY

MOTION: Directors Bodell/Hobday

That the ASCA Board of Directors commits to reviewing the Board Reporting process again in November 2021, related to capacity and efficiency.

CARRIED UNANIMOUSLY



Action: The Executive Director is to carefully track the staff time required to format Director reports, compile the combined Directors' Report, create the Master Board Report, and provide the summary for the Board package.

4.2 Representation (Provincial Level Participation)

A. Director's Reports

No Reports

B. School Council Engagement Task Force

No Report

C. Stakeholder Engagement

- i. ASCA Engagement Opportunity (November) update

MOTION: Directors Scott/Gerstner

That the ASCA Board of Directors directs the Executive Director to undertake activities and deploy Association resources to provide a virtual Engagement Opportunity for all School Councils on the afternoon of Saturday November 27th, 2021.

CARRIED UNANIMOUSLY

MOTION: Directors Surgenor/Haggerty

That the ASCA Board of Directors sets no registration fee for any parents from ASCA Member School Councils, and a registration fee of \$25.00 per person not from an ASCA Member School Council, to attend the Virtual Engagement Opportunity.

CARRIED UNANIMOUSLY

MOTION: Directors Gerstner/Haggerty

That the ASCA Board of Directors directs the Executive to set an agenda for the virtual Engagement Opportunity in November, based on discussions at the Board Meeting.

CARRIED UNANIMOUSLY

MOTION: Directors Gerstner/Bodell

That the ASCA Board of Directors approves the awarding of door prizes to one (1) member of an attending school council, valued at no more than \$100.00 combined unless provided by a donor or sponsor, at the virtual Engagement Opportunity.

CARRIED UNANIMOUSLY

MOTION: Directors Gerstner/Bodell

That the ASCA Board of Directors directs the Executive Director to invite the Minister of Education to observe the Engagement Opportunity on Saturday, November 27th, 2021.

CARRIED

D. Advocacy in Action Summary

A link was provided to the Board on the agenda.

4.3 Unfinished Business

5. INFORMATION ITEMS:

5.1 Future **Weekend Board Meeting Dates: November 27-28, 2021; January 22-23, 2022; March 26-27, 2022**

5.2 Future **Weekday Evening Board Meeting Dates: To Be Decided**



5.3 Future **Pre-Conference** Board Meeting: **April 22, 2022, time TBD**

5.4 Future **General Meetings** of ASCA: **2022 Annual General Meeting (AGM) April 24, 2022**

7. **MEETING EVALUATIONS:** Directors were reminded to complete the electronic Board Meeting Evaluation before 12:00 noon Wednesday, November 3, 2021.
8. **ADJOURNMENT:** The meeting was adjourned at 9:32 p.m. on Thursday, October 28, 2021.

President
Brandi Rai

Executive Director
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:
Relevant; Sustainable; Autonomous; and Innovative.*