

## School Division Administration, Principals, School Boards Foundation Learning Opportunities

Price per WORKSHOP: \$750 +GST

Foundation	1.5 hour each	Audience	Requirements
<p><b>School Council Purpose</b></p> <p>Understanding the advisory role of school councils, from an administrative perspective, through a review of the legislation, exploring rights, responsibilities and choices including which topics/areas are open for discussion helps to guide school council and its work in the school community. Learning to identify the work of school councils, the role of the principal and Trustee, and how to frame a “personal issue” from a school council perspective are all important to building relationships in your school community.</p> <p><i>This is the recommended pre-requisite for other Admin workshops.</i></p>		<p>A division group of principals, assistant or aspiring principals, and/or administrators and Trustees seeking to better understand the role of the school council in the school community, and the principal’s role on school council.</p>	<p>Invitation from Division.</p>
<p><i>For the following ✨ FIVE workshops – it is strongly recommended to have taken “School Council Purpose” within the previous two years.</i></p>			
<p>❖ <b>The Assurance Framework and School Leaders</b></p> <p>The Assurance Framework, introduced with the <i>Weighted Moving Average Funding Model</i> in February 2020 and implemented provincially in September 2020, is designed to demonstrate to Albertans that the education system is meeting student needs and that students are successful. The Assurance Framework is based on the importance of stakeholder engagement (i.e., parents on school councils) in a more meaningful planning process. School boards are responsible for the engagement of the parents of their students, and to provide the opportunity for school council engagement in developing the education plan, results report, and other items critical to student success. Principals are expected to create similar opportunities specific to the local context of their own school communities. All education partners share the responsibility for student growth - including parents and School Councils working alongside principals, division administration and Trustees!</p>		<p>A division group of principals, assistant or aspiring principals, and/or administrators, and Trustees wishing to better understand how to engage school councils in achieving the expectations of the Assurance Framework, Leadership Quality Standard, and Superintendent Leadership Quality Standard.</p>	<p>Invitation from Division. A mix of principals, administrators, and Trustees in attendance.</p>
<p>❖ <b>The School Council-Trustee Relationship</b></p> <p>A Trustee is a valued partner who can share school board information with parents they represent and gather valuable parent perspectives from division school councils. Understanding the relationship between the Trustee and the school council is vital to assist you in successfully furthering your role in the school community. Trustees should be aware of their role with school council, and the school councils should understand the role of the school board Trustee.</p>		<p>A division group of principals, assistant or aspiring principals, and/or administrators and Trustees seeking clarity on the role of the Trustee with the school council and how to foster this important relationship.</p>	<p>Invitation from Division. A mix of principals, administrators, and Trustees in attendance.</p>
<p>❖ <b>Partnering with Fundraising Associations</b></p> <p>Fundraising Associations (FRAs) are separate, legal entities with distinct rules to follow, responsibilities to comply with and liabilities to consider. Positive, collaborative, mutually respectful relationships with the principal and school council are integral to the success of each and in the best interests of students. Clarity of the Principal’s role and who has authority for what, is essential for a successful year.</p> <p><i>Recommended attendance by a member of the administration or Board.</i></p>		<p>A division group of principals, assistant or aspiring principals, and/or administrators and Trustees seeking to understand the two distinct parent groups (School Council and FRA) and their boundaries and roles in the school community.</p>	<p>Invitation from Division.</p>
<p><b>School Councils: What Every Principal Needs to Know</b></p> <p>Principals occasionally struggle with identifying the activities and work they should encourage their school council to engage in, aligning with provincial legislation (Section 55 <i>Education Act</i> and School Council Regulation), and the Leadership Quality Standards (LQS). A school council is most effective when it is guided by a knowledgeable and supportive principal who can confidently answer these key questions:</p> <ol style="list-style-type: none"> <li>1) What is the intended purpose of a school council?</li> <li>2) How does a school council differ from a fundraising association?</li> <li>3) What is the work of a school council?</li> <li>4) What is the principal’s role with a school council?</li> </ol> <p>ASCA invites new, seasoned, and aspiring principals to explore these questions, their answers, and their applicability to the expectations of the Assurance Framework and LQS through this high-level introduction to the often-complex world of parent engagement in school communities.</p> <p>Eligible for 25% discount – email <a href="mailto:parents@albertaschoolcouncils.ca">parents@albertaschoolcouncils.ca</a> to discover how!</p>		<p>A division group of principals and/or school administrators seeking tools and knowledge to empower them to keep their school councils focused on their legislative roles.</p>	
<p><b>A Principal’s Guide to a Functional Fundraising Association</b></p> <p>Well-meaning parents in school communities are often eager to contribute to the success of students through much-appreciated fundraising initiatives providing funds intended to enhance students’ educational experiences. Principals and those well-meaning parents are sometimes not aware of their legal responsibilities, and potential liabilities that may result from their efforts. Join ASCA to discover more about the parent’s, and the principal’s, roles, responsibilities, and authority with a registered, incorporated fundraising association. This interactive session will also introduce how to identify, and mitigate, financial, functional, and relational, risks.</p> <p>Eligible for 25% discount – email <a href="mailto:parents@albertaschoolcouncils.ca">parents@albertaschoolcouncils.ca</a> to discover how!</p>		<p>A division group of principals and/or school administrators seeking tools and knowledge to empower them to keep their registered fundraising associations focused on their mandated roles.</p>	

## School Division Administration, Principals, School Boards **Enhancement** Learning Opportunities

Price per WORKSHOP: \$1000 +GST

Enhancement	2 hours each	Audience	Requirements
<b>✦ Effective Principal Engagement and Collaboration with School Councils</b> The principal is the key figure in creating an environment conducive to authentic parental participation and engagement. Review of Education Act and Regulations relevant to what opportunities are mandated for discretionary school council participation. Identifying school community culture/barriers, volunteer motivation, engagement activities and case studies.		A division group of principals, assistant or aspiring principals, and/or, administrators, Trustees seeking to explore how administrators can work effectively with school councils.	Invitation from Division. A mix of principals, administrators, and Trustees in attendance.
<b>✦ Creating and Managing Productive School Council Meetings</b> Legislation mandates that school councils exist, but cannot tell them how to function effectively. Strong leadership of the principal plays a key role in defining the discussions and the level of engagement of a school council. Having knowledge, tools, and strategies for running a productive meeting will ensure your school council meetings are welcoming, meaningful and a good use of everyone's time.		A division group of principals, assistant or aspiring principals, and/or administrators and Trustees seeking to understand the processes involved in planning and managing school council meetings appropriately.	Invitation from Division. A mix of principals, administrators, and Trustees in attendance.

*School Divisions renewing or requesting ASCA Membership for **all their school councils on or before August 31, 2024** are eligible for a 25% discount on any Division Wide Learning Opportunity requested for their school councils during the 2024-2025 year.*

**72 hour CANCELLATION notice is required for all bookings.**