



**MINUTES
June 26/27, 2021**

Present: Brandi Rai, President
Jacquie Surgenor-Gaglione, Director
Melissa Smith, Director
Krista Li, Director
Shelley Odishaw, Vice President
Kerry Bodell, Director
Sheila Hobday, Director
Greta Gerstner, Director

Regrets: Rich Haggerty, Director
Andi Romito, Director
Krista Scott, Director

Hollie Tarasewich, Director (Joined June 27 @ 12:30 p.m. for items 4.1.L.vi and 4.1.L.vii)

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Rai called the meeting to order at 8:01 a.m. on Saturday, June 26, 2021, and engaged Directors in an opening activity. She then provided a Treaty and Territory Acknowledgement.

The Board then observed 2 minutes and 15 seconds of silence in recognition of the Indigenous children who died attending residential schools across Canada, acknowledging that there have been, and will continue to be, many, many more bodies unearthed.

2. REVIEW OF THE AGENDA

MOTION: *Directors Gerstner/Surgenor*
That the ASCA Board of Directors approves the agenda, as presented.

CARRIED UNANIMOUSLY

2.1 Board Meeting Protocols and Team Agreement were supplied for information and review.

3. PREVIOUS BOARD MINUTES

3.1 May 27, 2021, Minutes

MOTION: *Directors Bodell/Li*
That the ASCA Board of Directors approves the May 27, 2021, Board Meeting Minutes, as presented.

CARRIED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. Advocacy Committee

i. Report and Terms of Reference

MOTION: *Vice President Odishaw/Director Surgenor*
That the ASCA Board of Directors accepts the Advocacy Committee report for information.

CARRIED UNANIMOUSLY



MOTION: Vice President Odishaw/Director Surgenor

That the ASCA Board of Directors accepts the Advocacy Committee's Terms of Reference as amended.

CARRIED UNANIMOUSLY

Action: *The Executive Director is to remove reference to 2020 in the Advocacy Committee's Terms of Reference prior to posting the final document on the Board of Director's secure webpage.*

ii. School Council Engagement Task Force Questions

MOTION: Vice President Odishaw/Director Li

That the ASCA Board of Directors directs the Advocacy Committee to refine the Back to School/Challenges theme questions for distribution to the School Council Engagement Task Force Member School Councils the week of September 6, 2021.

CARRIED UNANIMOUSLY

MOTION: Vice President Odishaw/Director Gerstner

That the ASCA Board of Directors directs the Advocacy Committee to refine the Advocacy and Engagement theme questions for distribution to the School Council Engagement Task Force Member School Councils the week of October 18, 2021.

CARRIED UNANIMOUSLY

MOTION: Vice President Odishaw/Director Gerstner

That the ASCA Board of Directors directs the Advocacy Committee to refine the Reconciliation and Anti-Racism theme questions for distribution to the School Council Engagement Task Force Member School Councils the week of December 13, 2021.

CARRIED UNANIMOUSLY

B. Governance Committee

Report and Terms of Reference

MOTION: Vice President Odishaw/Director Surgenor

That the ASCA Board of Directors accepts the Governance Committee report for information.

CARRIED UNANIMOUSLY

MOTION: Vice President Odishaw/Director Gerstner

That the ASCA Board of Directors accepts the Governance Committee's Terms of Reference as presented.

CARRIED UNANIMOUSLY

C. Internal Finance Committee

Report and Terms of Reference

MOTION: Directors Hobday/Smith

That the ASCA Board of Directors accepts the Internal Finance Committee report for information.

CARRIED UNANIMOUSLY

MOTION: Directors Hobday/Surgenor

That the ASCA Board of Directors accepts the Internal Finance Committee's Terms of Reference as presented.

CARRIED UNANIMOUSLY



D. Legacy Committee

Report and Terms of Reference

MOTION: Vice President Odishaw/Director Smith

That the ASCA Board of Directors accepts the Legacy Committee report for information.

CARRIED UNANIMOUSLY

MOTION: Vice President Odishaw/Director Gerstner

That the ASCA Board of Directors accepts the Legacy Committee's Terms of Reference as presented.

CARRIED UNANIMOUSLY

E. Member Engagement Committee

Report and Terms of Reference

MOTION: Directors Surgenor/Li

That the ASCA Board of Directors accepts the Member Engagement Committee report for information.

CARRIED UNANIMOUSLY

MOTION: Directors Surgenor/Bodell

That the ASCA Board of Directors accepts the Member Engagement Committee's Terms of Reference as presented.

CARRIED UNANIMOUSLY

F. Nominations Committee

Report and Terms of Reference

MOTION: Directors Surgenor/Li

That the ASCA Board of Directors accepts the Nominations Committee report for information.

CARRIED UNANIMOUSLY

MOTION: Directors Surgenor/Bodell

That the ASCA Board of Directors accepts the Nominations Committee's Terms of Reference as presented.

CARRIED UNANIMOUSLY

G. Recognition Awards Committee

Report and Terms of Reference

MOTION: Directors Hobday/Bodell

That the ASCA Board of Directors accepts the Recognition Awards Committee report for information.

CARRIED UNANIMOUSLY

MOTION: Directors Hobday/Li

That the ASCA Board of Directors accepts the Recognition Awards Committee's Terms of Reference as presented.

CARRIED UNANIMOUSLY

Action: *The Executive Director is to post the approved versions of the Board's Committee's Terms of Reference on the Board of Director's secure webpage.*



H. Education Issues and E-Scan

Overview of Partner/Stakeholder relationship building:

PSBAA: Attended Spring Assembly – PSBAA Members invited school council parents.

ASBA: Attended Spring General Meeting – invited to the professional development sessions only.

ATA: Attended Annual Representative Assembly, all portions except budget discussions. Sponsorship Package needs to be finalized soon. Possible future collaboration opportunity on an awareness campaign.

MLA Hoffman Webinar: Poll Results

President Rai shared the results of the polls conducted during the webinar with MLA Hoffman on June 10th.

Items identified by Directors:

EIPS: CoSC is partnering with their local ATA Rep to create an awareness campaign related to the Trustee elections; using the website EIPS CoSC developed four years ago to house links to other relevant websites; ensuring parent voice is informed and heard. ATA is embracing the opportunity to partner.

Calgary Public Library is partnering with Mount Royal College in July to offer public sessions related to the Draft K-6 Curriculum

I. Financial Report

Income Statement at 05.31.21, Forecast, Budget and Balance Sheet

MOTION: Directors Hobday/Bodell

That the ASCA Board of Directors accepts the May 31, 2021, Income Statement with Year End Forecast and Revised 2020-2021 Budget for information.

CARRIED UNANIMOUSLY

MOTION: Directors Surgenor/Bodell

That the ASCA Board of Directors accepts the May 31, 2021, Balance Sheet for information.

CARRIED UNANIMOUSLY

J. Board Progress: Vision Path Destinations and Growth Goals Progress

No Report

K. Executive Director Report

i. Monthly Activities: ED, Staff

MOTION: Directors Surgenor/Gerstner

That the ASCA Board of Directors accepts the Monthly Activities report for information.

CARRIED UNANIMOUSLY



ii. ASCA Grant Application to Alberta ED

MOTION: Directors Surgenor/Gerstner

That the ASCA Board of Directors accepts the verbal update on the ASCA Grant Application to Alberta Education for information.

CARRIED UNANIMOUSLY

MOTION: Directors Gerstner/Li

That the ASCA Board of Directors directs the Executive Director to submit a grant application to Alberta Education on or before June 30, 2021.

CARRIED UNANIMOUSLY

iii. ASCA 2021 Conference Feedback

MOTION: Directors Smith/Gerstner

That the ASCA Board of Directors analyzes and utilizes the results of the 2021 ASCA Conference Evaluation Survey to provide direction to the Executive Director for ongoing work of the Association and the 2022 ASCA School Councils Conference.

CARRIED UNANIMOUSLY

Action: The Executive Director is to provide MSC "attendance" comparison 2021, 2019, 2018 conferences for the August Board Meeting.

iv. ASCA 2021 AGM Attendance and Feedback

MOTION: Directors Hobday/Smith

That the ASCA Board of Directors accepts the AGM Attendance report for information.

CARRIED UNANIMOUSLY

MOTION: Directors Bodell/Hobday

That the ASCA Board of Directors analyzes and utilizes the results of the 2021 ASCA AGM Evaluations to provide direction to the President and Executive Director for the 2022 ASCA Annual General Meeting.

CARRIED UNANIMOUSLY

Action: The Executive Director is to provide a report that shows a comparison of 'engagement' of MSCs by school authority for the 2021 AGM, 2020 RGM, 2020 AGM and 2019 AGM for the August Board Meeting.

L. Board Management

i. PD: DISC Behaviour Profiling

Director Surgenor, a certified DISC Behaviour profiling provider, led the Board through an understanding of the DISC Behaviour profiling tool, and the aggregated results of each Director's DISC profile as they pertain to working together as a team.

ii. Mentorship/PODs

Directors broke into small groups to discuss aspects of their own DISC profiles and how they can apply what they have learned in their roles as Directors.

iii. In Camera

See Agenda Item 4.1.L.vi



iv. Definition of Partisan Activity Discussion

MOTION: Directors Li/Hobday

That the ASCA Board of Directors defines “partisan” as: “openly promoting or opposing a political actor, party or candidate” and “partisan activities” as: “Partisan activities promote or oppose a political actor, including a political party or candidate, other than by taking a position on an issue associated with the political actor or party.”, and directs the Governance Committee to review and incorporate these definitions into its Governance Policy Manual as appropriate, prior to the September 2021 Board Meeting.

CARRIED UNANIMOUSLY

v. Perceived Conflicts of Interest

The President spoke to the importance of Directors always considering how situations impacting their local school communities could provide ASCA Members the impression of possible conflicts of interest, even in cases where there may be none. Directors believing they may be perceived as having a conflict of interest should always feel safe and comfortable in bringing their concerns to the Board, or Executive, for guidance.

vi. Member School Council Conduct

Note: Directors Hobday, Smith and Li recused themselves from the discussion and subsequent decisions due to possible perceived conflicts of interest.

MOTION: Directors Surgenor/Bodell

That the ASCA Board of Directors moves in camera.

CARRIED UNANIMOUSLY

MOTION: Vice President Odishaw/Surgenor

That the ASCA Board of Directors moves out of camera.

CARRIED UNANIMOUSLY

MOTION: Directors Bodell/Surgenor

That the ASCA Board of Directors directs the President to communicate ASCA values and expectations to 2020-2021 ASCA Member School Councils in need of specific direction.

CARRIED UNANIMOUSLY

MOTION: Directors Bodell/Surgenor

That the ASCA Board of Directors directs the President to provide a summary of the in-camera discussion to those Directors not present for the discussion.

CARRIED UNANIMOUSLY

vii. Parameters of Corporate Sponsorships

MOTION: Directors Gerstner/Surgenor

That the ASCA Board of Directors established the following guidelines and parameters for acceptance of corporate or organizational sponsorships and/or donations:

- 1) *Will not accept corporate or organizational sponsorships and/or donations from activist organizations which may have positions that do not align with ASCA positions and policies;*
- 2) *Will not accept corporate or organizational sponsorships and/or donations from corporations producing products which are illegal for children;*
- 3) *Will not accept corporate or organizational sponsorships from secular corporations and/or organizations;*
- 4) *Will not accept corporate or organizational sponsorships and/or donations from groups or individuals who contravene the Human Rights Act.*

CARRIED UNANIMOUSLY



- viii. Board Reporting (Directors)
Due to the length of the Board meeting, this item was deferred to the September 2021 Board Meeting.

Action: The Executive Director is to ensure Board Reporting is an item on the September 25-26, 2021, Board Meeting Agenda.

4.2 Representation (Provincial Level Participation)

A. Director's Reports

No Reports

B. School Council Engagement Task Force:

No Report

C. Stakeholder Engagement

- i. Minister of Education, Honourable Adrianna LaGrange at 11:00 a.m. Saturday, June 26, 2021
President Rai welcomed the Minister, and each Director provided a brief personal introduction along with a statement of appreciation of the current education system in Alberta. The Minister expressed appreciation for the dedication of the Directors in their volunteer roles supporting education. Minister LaGrange gave a brief biography of her experience as a parent, grandparent, trustee, MLA, and Minister. She then highlighted some of the changes that have been taken place over the last year resulting from hearing concerns from ASCA and other education stakeholders.
- ii. Parent Pandemic Pulse 2 Survey Results

MOTION: Directors Gerstner/Bodell

That the ASCA Board of Directors accepts the Parent Pandemic Pulse 2 Survey results report for information only and directs the Executive Director to make the ASCA branded report available to the public the week of July 12, 2021.

CARRIED UNANIMOUSLY

Action: The Executive Director is to provide an "advocacy highlights" report utilizing the new PPP2 responses and along with a comparison of any questions common in both surveys as appropriate for the August Board Meeting.

- iii. ASCA Member SC Satisfaction Survey Results

MOTION: Directors Gerstner/Hobday

That the ASCA Board of Directors utilizes the results of the 2021 School Council Satisfaction Survey to assist in focusing its efforts on enhanced member engagement and representation.

CARRIED UNANIMOUSLY

D. Advocacy in Action Summary

A link was provided to the Board on the agenda.

4.3 Unfinished Business



5. INFORMATION ITEMS:

5.1 Future **Weekend Board Meeting Dates: September 25-26, 2021; November 27-28, 2021; January 22-23, 2022; March 26-27, 2022**

5.2 Future **Weekday Evening Board Meeting Dates: Wednesday, August 25, 2021, 6:00 – 9:00 p.m. Others To Be Decided**

5.3 Future **Pre-Conference Board Meeting: April 22, 2022, time TBD**

5.4 Future **General Meetings of ASCA: 2022 Annual General Meeting (AGM) April 24, 2022**

6. MEETING EVALUATIONS: Directors were reminded to complete the electronic Board Meeting Evaluation before 12:00 noon Wednesday, June 30, 2021.

7. ADJOURNMENT: The meeting was adjourned at 2:45 p.m. on Sunday, June 27, 2021.

Brandi Rai

Wendy Keiver

President
Brandi Rai

Executive Director
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:
Relevant; Sustainable; Autonomous; and Innovative.*