



**MINUTES
February 25, 2021**

Present: Brandi Rai, President
Rich Haggerty, Director
Sarah Rollingson, Director
Sheila Hobday, Director
Shelley Odishaw, Vice President
Krista Scott, Director
Hollie Tarasewich, Director
Jacquie Surgenor Gaglione (Time: 8:00)

Regrets: Rick Sakundiak, Director
Lisa Arlint, Director

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Rai called the meeting to order at 7:01 p.m. on Thursday February 25, 2021 and welcomed everyone. She provided a Treaty and Territory Acknowledgement.

2. REVIEW OF THE AGENDA

MOTION: *Directors Scott/Haggerty*

*Add 4.1.K.v – Board Self Evaluation
That the ASCA Board of Directors approves the agenda, as amended.*

CARRIED UNANIMOUSLY

2.1 Board Meeting Protocols and Team Agreement were supplied for information and review.

3. PREVIOUS BOARD MINUTES

3.1 January 16-17, 2021 Minutes

MOTION: *Directors Tarasewich/Rollingson*

That the ASCA Board of Directors approves the January 16-17, 2021 Board Meeting Minutes, as presented.

CARRIED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. Advocacy Committee

No Report

B. Governance Committee – postponed to March 13/14, 2021 Board Meeting

- i. Special Resolution re: Bylaw Changes
- ii. Whistleblower policy



C. Internal Finance Committee

Report and Recommendation (audit)

MOTION: Directors Hobday/Rollingson

That the ASCA Board of Directors approves the appointment of Metrix Group LLP as the Association's independent auditors for the 2021-2022 fiscal year.

CARRIED UNANIMOUSLY

MOTION: Directors Hobday/Tarasewich

That the ASCA Board of Directors directs the Governance Committee to include the Board's authority to appoint the Auditor in GP-2, Role of the Board of Directors, B.2 – Fiscal Accountability, with the addition of point e. which may read "Annually appoint the Auditor and at least once every four years enable ASCA Member School Councils to review and endorse the Auditor recommendation by the Board".

CARRIED UNANIMOUSLY

Action: The Executive Director is to add to GP-2, Role of the Board of Directors, B-2 Fiscal Accountability, point e which shall read: "Annually appoint the Auditor and at least once every four years enable ASCA Member School Councils to review and endorse the Auditor recommendation by the Board".

D. Legacy Committee

No Report

- i. Celebration Coordinator
No Report

E. Member Engagement Committee

No Report

F. Recognition Awards Committee

Report and Recommendation

Director Rollingson provided a brief verbal report, indicating a meeting is upcoming and a more detailed report will be provided at the March Board meeting.

G. Education Issues and E-Scan

Budget 2021: The President provided a high-level summary of the 2021 Education Budget Tabled today. A highlight is that districts are guaranteed to receive no less than what was received last year. The overall total is the same amount as last year, including the federal COVID-19 relief funding. A concerning item is that it was specifically stated that conditional grants have been reduced or eliminated to reduce provincial level expenses. Stakeholders present at the meeting after the budget announcement expressed support and appreciation. School authorities will receive their specific allocation calculations by March 31, 2021.

Overview of Minister/Partners Conference Call – COVID focused (01.25/02.11):

Postponed to March 13/14, 2021 Board Meeting

Items identified by Directors:

None



H. Financial Report

i. Income Statement to 01.31.21

MOTION: Directors Tarasewich /Surgenor Gaglione

That the ASCA Board of Directors approves the Income Statement to 01.31.21 for information as presented.

CARRIED UNANIMOUSLY

MOTION: Directors Hobday/Rollingson

That the ASCA Board of Directors acknowledges the forecast to 06.31.21 as presented.

CARRIED UNANIMOUSLY

ii. Balance Sheet at 01.31.21

MOTION: Directors Tarasewich/Surgenor Gaglione

That the ASCA Board of Directors approves the Balance Sheet at 01.31.21 as presented.

CARRIED UNANIMOUSLY

iii. Draft Revised Budget for public posting

MOTION: Directors Hobday /Surgenor Gaglione

That the ASCA Board of Directors approves the amended Revised ASCA 2020-2021 Budget as presented.

CARRIED UNANIMOUSLY

MOTION: Directors Hobday /Surgenor Gaglione

That the ASCA Board of Directors approves posting the Revised ASCA 2020-2021 Budget on the ASCA website.

CARRIED UNANIMOUSLY

MOTION: Directors Scott/Tarasewich

That the ASCA Board of Directors directs the Internal Finance Committee to work closely with the Executive Director to ensure that future financial reporting meets expectations and maintains consistency.

CARRIED UNANIMOUSLY

I. Board Progress: Vision Path Destinations and Growth Goals Progress

A link was provided to the Board on the agenda.

J. Executive Director Report

i. Monthly Activities: ED, Staff

No Report

ii. Conference Planning Update/Charity of Choice

The Executive Director provided a brief update on the progress of the conference planning, and registration, and reminded Directors to register.

MOTION: Directors Scott/Tarasewich

That the ASCA Board of Directors reaffirm the selection of Inclusion Alberta in addition to the Alberta Native Friendship Centres of Alberta, as its Charities of Choice for the 2021 Conference.

CARRIED UNANIMOUSLY



- iii. P20-04 (A, B, C) Parliamentary opinion – postponed to March 13/14, 2021 Board Meeting.

K. Board Management

- i. Mentorship/PODs
- ii. In Camera
- iii. Board succession planning/Director declarations
Director Rollingson has not decided if she will seek re-election this year.
- iv. AGM Assignments/Schedule Rehearsal
President Rai reminded Directors that those filling key roles for the AGM will be expected to attend a few virtual rehearsals.
- v. Board Self Evaluation
Director Surgenor outlined the process she has created this year for the Board to critically examine its challenges, progress on its Growth Goals, and successes.

4.2 Representation (Provincial Level Participation)

A. Director's Reports

The link to the online compilation of individual Director's reports was provided on the agenda.

B. School Council Engagement Task Force: Q3 Results

Question #3 results & summary were given to the Board for information and will now be posted on the website.

C. Stakeholder Engagement

- i. Potential Parent Survey
Initial conversations are taking place with representatives from ATA on this topic.

D. Advocacy in Action Summary

A link was provided to the Board on the agenda.

4.3 Unfinished Business

5. CORRESPONDENCE

None at this time.

6. INFORMATION ITEMS:

- 6.1 Future **Virtual Meeting Dates: March 13-14, 2021; April 23, 2021; April 25, 2021**
- 6.2 Future **Tentative In-Person Meeting Dates: None are scheduled at this time**
- 6.3 Future **General Meetings of ASCA: April 25, 2021 Annual General Meeting**



7. **MEETING EVALUATIONS:** Directors were reminded to complete the electronic Board Meeting Evaluation before Monday, March 1, 2021.
8. **ADJOURNMENT:** The meeting was adjourned at 10:25 p.m. on Thursday, February 25, 2021.

Brandi Rai

President
Brandi Rai

Wendy Keiver

Executive Director
Wendy Keiver